



Memorandum of Understanding



Hocking College

and

Washington County Career Center

Effective for Academic Year 2022-2023

Purpose of Agreement

In Chancellor Carey's recommendations for Ohio's College Credit Plus program, he stated,

"In addition to the feedback gathered from stakeholders, the principles outlined below were instrumental in shaping the College Credit Plus program recommendations:

Students must always be the primary focus and beneficiary of education policy;

It is the responsibility of secondary and higher education institutions to work collaboratively and think innovatively in order to advance the achievement and success of Ohio's students;

The College Credit Plus program should be structured to ensure open access to all college-ready students with minimal need for contributing student resources;

There must be flexibility in the College Credit Plus program in order to encourage innovation;

Increasing the participation rates of underrepresented and low-income student populations in programs that result in higher graduation rates and postsecondary persistence is an important education priority for the state; and

Providing students with the opportunity for career exploration and promoting exposure to relevant college courses while in high school has value to students, parents, and the state." ¹

1. Carey, J. (2013). College Credit Plus: Chancellor John Carey's recommendations for Ohio's dual credit program.

Goal

Following Chancellor Carey's principles, Hocking College will collaborate with our school district partners to provide an affordable model of course delivery for school districts to expand access to college-level courses for students on the high school campus.



Responsibilities

Washington County Career Center

- Assist in identifying district faculty who meet the Ohio Department of Higher Education and the Higher Learning Commission's credential requirements and provide Hocking College with instructor resumes and transcripts.
- Support CCP instructors in the completion of a Hocking College Education Plan that verifies a timeline for meeting credential requirement and make certain that teacher credential materials are updated as appropriate.
- Ensure that CCP instructors attend required orientations and professional development events.
- Enable district teachers to access & utilize the Hocking College Google Drive specified for College Credit Plus instructors.
- Designate a district employee to serve as the primary contact for all communication.
- Provide support to Hocking College in assuring that CCP courses are delivered as described in the syllabus, that course instruction is rigorous, that students meet college outcomes, and grades are assigned using Hocking College grade scale.
- Ensure that college approved textbooks and materials used will be the same as those used at the Hocking Campus.
- Supply space for meetings and information sessions as needed.
- Provide computer technology and connectivity as necessary.
- Increase awareness of the college opportunities provided through College Credit Plus.
- Process forms and meet all Hocking College deadlines including registrations and grade submissions. (Deadlines will be established and communicated on an annual basis.)
- Communicate with parents regarding College Credit Plus parameters.
- Abide by the Family Rights and Privacy Act of 1974 (FERPA) regarding students' educational records.

Responsibilities

Hocking College

- Verify district instructors who meet credential requirements.
- Notify CCP instructors of course work needed to meet credential requirements and assist in developing an education plan.
- Facilitate communication between district and college faculty. (in person, phone, email, and other virtual means)
- Assign a Hocking College advisor to each student participant.
- Share course resources and materials including syllabi, projects, assignments, and assessments.
- Provide professional development, including but not limited to online tutorials, curriculum crosswalks, one-on-one communication with designated Hocking College faculty, or small group sessions. May be in person or virtual.
- Conduct at least one classroom observation per school year of each course offered through College Credit Plus. These observations will be scheduled through the district contact.
- Assign a college faculty content expert to serve as a mentor and/or contact for all course-related information.
- Whenever possible, will provide online resources and text materials in an attempt to reduce district expenses.
- Abide by the Family Rights and Privacy Act of 1974 (FERPA) regarding students' educational records.

Through collaboration, we will:

- Develop and publish pathways that connect students to designated college programs and degrees.
- Meet all the requirements of the Ohio Revised Code, Chapter 3365 which governs College Credit Plus
- Communicate on a regular basis to ensure student success.
- Determine college courses and degree pathways offered at your school.
- Determine college readiness of each student participating in College Credit Plus. Hocking College personnel will work closely with high school guidance counselor(s) to determine college readiness in a holistic manner. Information considered will include performance on the Accuplacer, ACT/SAT scores, high school grade point average, level of rigor of high school course work, K-12 mandated tests and recommendation from counselor or teacher.



2022-2023 College Credit Plus Courses Offered Through Hocking College						
Course #	HC Credit Hours	Course Name	Term Offered			Instructor
			Autumn	Spring	Full Year	
ENGL 1510	4	English Composition I	X	X		John "Chris" Swarr
MATH 1113	4	College Algebra		X		Betsy Schramm
MATH 2250	4	Introductory Statistics	X			Betsy Schramm

Although the high school teachers are not Hocking College Employees, they will be considered as College Credit Plus adjunct faculty. The performance of the faculty will be monitored by their own school district and Hocking College.

The per credit hour rate of tuition charged by Hocking College and paid by the School District for academic year 2022-2023 for courses delivered will be the statutory floor of the default tuition structure as established in the College Credit Plus legislation for the same academic period.

This agreement shall be one year in duration. It can be modified in writing by mutual agreement of partners and can be terminated by either party upon a six month written notice of such intent to the other party.

This agreement will be effective August 1, 2022 through July 31, 2023.

Signatures

The parties below agree to the parameters included in this agreement, and to maintaining the stipulations as laid out within.

Washington County Career Center

Anthony Huffman 8/8/2022
 Superintendent Date

Hocking College

[Signature] 8/9/22
 President Date

