

WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

MEETING AGENDA

June 8, 2023

6:00 PM

Annex Board Room

A. Call to Order

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

B. Pledge of Allegiance

C. Opening Prayer

D. Introduction of Guests

E. Treasurer's Report and Business

1. Report

a. Finances

2. **Resolution #32-23**

Moved by _____ and seconded by _____ to
approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of May 11, 2023.
- b. Approve the Financial Report by the fund/special cost center, check register, bank reconciliation, and record of cash and investments for May 2023.
- a. Authorize the Treasurer to establish the Aspire Grant (Fund 501-9024) for the 2023-2024 school year; approve revenue and appropriations in the amount of **\$TBD**.
- b. Authorize the Treasurer to establish the Carl Perkins-Adult Grant (Fund 524-924A) for the 2023-2024 school year; approve revenue and appropriations in the amount of **\$TBD**.
- c. Authorize the Treasurer to establish the Carl Perkins-Secondary Grant (Fund 524-924S) for the 2023-2024 school year; approve revenue and appropriations in the amount of **\$TBD**.
- d. Approve renewal of service agreement with Johnson Controls 7/1/2023 – 6/30/2024 (year 3 of 3) \$15,756.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

F. Communications

G. Director's Report (See Page 8)

H. Superintendent’s Report and Business

1. Report

- a. Honor Roll – 4th Nine Weeks
 - i. Directly Enrolled – Sophia Thibault
- b. Summer Projects
- c. Staff Changes
- d. 2023 Career Camp
- e. Board Meeting, Tuesday, June 27th @ 5:30 p.m.
- f. Other

2. **Resolution #33-23**

Moved by _____ and seconded by _____

to approve the following consent agenda items:

- a. Accept the following donations:
 - 1. PPG, 777-C Dearborn Park Lane, Columbus, OH donated masking tape which is used to mask vehicles for the Auto Collision Repair & Refinishing program.
 - 2. Marietta Community Foundation, Inc. PO Box 77, Marietta, OH donated \$750.00 for our Digital Marketing program.
 - 3. Pioneer Group, 2021 Hanna Road, Marietta, OH donated materials to the Environmental Science, Welding, Heavy Equipment, and Auto Collision Repair & Refinishing programs.
 - 4. Marietta Health Systems donated \$1,000 to our Medical College Prep student to attend SkillsUSA national competition.
 - 5. Marietta Community Foundation donated \$500 to our Medical College Prep student to attend SkillsUSA national competition.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2024:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Mendy Barth	Medical Assistant	\$26.80	July 1, 2023
Mendy Barth	Medical Billing Specialist	\$26.80	July 1, 2023
Gene Bartlett	CDL	\$33.00	July 1, 2023
Gene Bartlett	CDL – DIT	\$46.00	July 1, 2023
Samuel Brookover	DIT	\$46.00	July 1, 2023
Samuel Brookover	HVAC-R	\$33.00	July 1, 2023
Samuel Brookover	Industrial Maintenance Mechanic	\$33.00	July 1, 2023
Charles “Brad” Griffin	Industrial maintenance Mechanic	\$31.00	July 1, 2023
Charles “Brad” Griffin	Instrumentation & Electricity	\$31.00	July 1, 2023
David “Mike” Guthrie	CDL	\$27.00	July 1, 2023
Craig Hellinger	DIT	\$42.00	July 1, 2023
Craig Hellinger	HVAC-R	\$29.00	July 1, 2023
Craig Hellinger	Industrial Maintenance Mechanic	\$29.00	July 1, 2023
Rebecca Hilverding	Driver’s Education	\$25.00	July 1, 2023

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Earnest "Pat" Hulsey	DIT	\$46.00	July 1, 2023
Earnest "Pat" Hulsey	Instrumentation & Electricity	\$33.00	July 1, 2023
Brian Kincaid	Chemical Operator	\$30.00	July 1, 2023
Brian Kincaid	DIT	\$43.00	July 1, 2023
Brian Kincaid	Industrial Maintenance Mechanic	\$30.00	July 1, 2023
Sherman Koons	Adult Diploma Program	\$25.40	July 1, 2023
Shemon Koons	Aspire	\$25.40	July 1, 2023
James Krotkiewicz	Chemical Technician	\$33.00	July 1, 2023
James Krotkiewicz	DIT	\$46.00	July 1, 2023
James Krotkiewicz	Industrial Maintenance Mechanic	\$33.00	July 1, 2023
James Krotkiewicz	Instrumentation & Electricity	\$33.00	July 1, 2023
Melissa Mahaney	Health Specialist Training	\$24.40	July 1, 2023
Melissa Mahaney	Medical Assistant	\$24.40	July 1, 2023
Stephen McIntire	Chemical Operator	\$30.00	July 1, 2023
Stephen McIntire	DIT	\$43.00	July 1, 2023
Tamara O'Connor	Chemical Operator	\$33.00	July 1, 2023
Tamara O'Connor	Chemical Technician	\$33.00	July 1, 2023
Amy Pinkerton	STNA	\$25.20	July 1, 2023
James Rarey	Chemical Technician	\$30.00	July 1, 2023
James Rarey	Instrumentation & Electricity	\$30.00	July 1, 2023
Sara Sauls	Health Specialized Training	\$24.40	July 1, 2023
Sara Sauls	Medical Assistant	\$24.40	July 1, 2023
Sara Sauls	Medical Billing Specialist	\$24.40	July 1, 2023
Sara Sauls	STNA	\$24.40	July 1, 2023
Molly Snyder	Surgical Technologist	\$23.60	July 1, 2023
Shawn Strickler	DIT	\$42.00	July 1, 2023
Shawn Strickler	Industrial Maintenance Mechanic	\$29.00	July 1, 2023
Darrell Veyon	Chemical Operator	\$33.00	July 1, 2023
Darrell Veyon	Chemical Technician	\$33.00	July 1, 2023
Darrell Veyon	DIT	\$46.00	July 1, 2023
Darrell Veyon	Industrial Maintenance Mechanic	\$33.00	July 1, 2023
Kayla Walker	Health Specialized Training	\$23.60	July 1, 2023
Linda Wilson	Chemical Operator	\$30.00	July 1, 2023
Linda Wilson	Chemical Technician	\$30.00	July 1, 2023
Linda Wilson	DIT	\$43.00	July 1, 2023
Robin Wright	STNA Program Coordinator	\$26.80	July 1, 2023

c. Employ the following part-time Adult Technical Training non-instructors for the year ending June 30, 2024:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Gene Bartlett	PT CDL Manager K-1	\$37.62	July 1, 2023
Sally Beckwith	Assessment Center B-4	\$20.61	July 1, 2023

Name	Area	Rate/Hr.	Effective
Mary “Ashli” Diamond	Aspire Manager G-1	\$28.22	July 1, 2023
Mary “Ashli” Diamond	Ohio Options Manager G-1	\$28.22	July 1, 2023
Daniel Francis	CDL Support/Technician	\$19.50	July 1, 2023
David “Mike” Guthrie	CDL Support/Technician	\$20.25	July 1, 2023
Megan Ludwig	Surgical Technologist Manager F-1	\$27.43	July 1, 2023
Kristin McGee	Office Assistant Support B-1	\$18.03	July 1, 2023
Amber Peck	APA Coordinator E-1	\$24.30	July 1, 2-23
Cynthia Rogers	PT Assessment Center Support B-6	\$22.34	July 1, 2023
Cynthia Rogers	PT Assessment Center Manager C-6	\$24.30	July 1, 2023
Jared Ross	PT EMS Director F-1	\$27.43	July 1, 2023
Lori Smith	Recruiting & Marketing Specialist F-1	\$27.43	July 1, 2023
Molly Snyder	Surgical Technologist Manager F-1	\$27.43	July 1, 2023
Melinda White	Office Assistant Support B-1	\$18.03	July 1, 2023
Brian Wise	CDL Support/Technician	\$21.75	July 1, 2023

d. Approve the following supplemental contracts for the 2023-2024 school year:

Secondary		
Christopher Palmer	LPDC	Time sheet @ hourly rate
Jeff Ritzman	LPDC	Time sheet @ hourly rate
TBD	LPDC	Time sheet @ hourly rate
William Cieslewski	Intervention Specialist	2 days
Stacy Elliott	School Counselor	20 days
Brian Kittle	Intervention Specialist	2 days
Heather Klintworth	Patient Health Care	2 days
Jason Lipot	Landscape Construction & Turf Management	10 days
Melissa Morris	Intervention Specialist	2 days
Tamara O’Connor	Science	5 days
Amy Pinkerton	Pre-Nursing	5 days
Christopher Porter	Alternative to Graduation Pathways	5 days
Darcie Porter	English	5 days
Benjamin Schenkel	School Counselor	20 days
Betsy Schramm	Math	5 days
Kristin Sigman	Science	5 days
Deana Wolfe	Intervention Specialist	2 days

*Per Article 7.05 Extended Service Schedule, - Teachers granted up to five (5) extended days for 2nd year.

e. Approve Resident Education allocation for July 1, 2023, through June 30, 2024:

Resident Educator:		
Chad Barth	Fourth Year – Rio Grande	\$3,000
Heather Klintworth	Second Year – Rio Grande	\$3,000

Resident Educator:		
Amy Pinkerton	Third Year – Rio Grande	\$3,000
Tyler Stacy	Third Year – Rio Grande	\$3,000

f. Employ the following instructors for the Summer School program ending June 30, 2023:

<u>Name</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Lauren Copen	\$30.00	June 12, 2023
Anastasia Elliott	\$30.00	June 12, 2023
Melissa Morris	\$30.00	June 12, 2023
Elizabeth Reynolds	\$30.00	June 12, 2023
Betsy Schramm	\$30.00	June 12, 2023
Rebecca Wears	\$30.00	June 12, 2023

- g. Approve textbook for Complete Guide for the EKG Technician (ISBN 9781604251074) for the Medical College Prep program.
- h. Approve an increase in the Administrative contracts to establish \$100,000 life insurance effective July 1, 2023.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

3. **Resolution #34-23 – Food Prices for 2023-2024**

Moved by _____ and seconded by _____ to approve the following resolution:

BE IT RESOLVED, That food prices be established for the 2023-2024 school year as follows;

National School Lunch Program

Breakfast (student) Free
 Type “A”: Lunch (student & adult) \$3.00
 Reduced Lunch Price \$.40
 Adult Lunches \$4.00

Ala-Carte Item prices are to be determined as an adjustment based on the vendor pricing.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

4. **Resolution #35-23 – Employ English Instructor**

Moved by _____ and seconded by _____ to adopt the following resolution:

Employ: **Kristi Hukill**

Academic: English

Beginning: August 21, 2023

Salary Step: AAA-10

5 Extended Days beginning on August 14, 2023.

Note: Pending receipt of BCI/FBI background checks with no record and teaching license.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call:	Ms. Adams Hall	_____;	Mr. Arnold	_____;
	Mr. Booth	_____;	Mr. Lang	_____;
	Mr. Lauer	_____;	Mr. Lyons	_____;
	Mrs. West	_____;		

5. **Resolution #36-23 – Employ Math Instructor**

Moved by _____ and seconded by _____ to adopt the following resolution:

Employ: **TBD**

Academic: Math

Beginning: August 21, 2023

Salary Step: TBD

5 Extended Days beginning on August 14, 2023.

Note: Pending receipt of BCI/FBI background checks with no record and teaching license.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call:	Ms. Adams Hall	_____;	Mr. Arnold	_____;
	Mr. Booth	_____;	Mr. Lang	_____;
	Mr. Lauer	_____;	Mr. Lyons	_____;
	Mrs. West	_____;		

I. Information, Reports, & Public Participation

J. Future Business

K. Questions

L. Adjournment

Moved by _____ and seconded by _____ to adjourn at _____ p.m.

Roll Call: Ms. Adams Hall _____: Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

NEXT MEETING:

Regular Meeting

Tuesday, June 27 @ 5:30 PM

Washington County Career Center – Annex Board Room

Secondary Director's Report

May 2023

Students of the month: *Emma Hendrickson* is a senior in the Graphic Design & Video Production program from Warren High School. *Braxton Brown* is a senior in the Sports Medicine & Exercise Science program from Fort Frye High School.

Our final fire drill of the year was conducted on May 12. A smoke detector was activated in the Diesel Mechanics Program on May 3, resulting in an evacuation for the DCB Building.

A staff luncheon, donuts, goody bags and coffee from the Marietta Community Foundation were all shared with staff in recognition of Teacher Appreciation Week.

Guidance counselors completed scheduling for our rising senior students and went to all six partner schools for scheduling for next year's junior class.

The 20 students for next year's Sophomore Academy were selected after reviewing applications from over 35 Frontier and Marietta recommended freshmen students. We have selected five Frontier students and 15 from Marietta to comprise our next academy class.

Guidance counselors and several teachers participated in the administering of EOC exams, concluding on May 12.

Senior exams were administered May 15-18, and junior exams were given May 19-25.

Our annual Senior Awards Assembly was held on the Marietta College Campus at the Dyson-Baudo Recreation Center on Tuesday, May 23. Our WCCC Senior class was 236 members strong.

An all-staff breakfast, meeting, recognition and checkout was conducted on May 26, our final day for teachers.

Enrollment numbers continue to be strong for the 2023-2024 school year.



Adult Technical Training

Director Report

June 2023

Noteworthy May events:

1. Presented 136 High School Scholarships to WCCC graduates.
2. In-Demand Jobs week-events in Noble County
3. Spectrum Hub Visit
4. Medical Assistant Advisory Committee Meeting
5. Recertification of Morgan County OMJ One Stop
6. WCCC Hosted the regional AAPC (Medical Coders) meeting

Customized Trainings/company visits:

1. Mahle Electricity Training
2. Westlake/Dimex Repairman Testing
3. Solvay I & E Testing
4. Kraton New Hire Training
5. Messer I & E Training
6. Camden Clark MA Training
7. RCS Medical Billing Training
8. Thermo Fisher CDL Training
9. Meeting with Delrin
10. Dupont Work Keys Testing
11. Hosted Oak Grove Preschool
12. Visits to Wood County Tech, Shenandoah, Warren Middle School

Announcements and updates:

1. Veterans' Administration Site Visit on June 9th
2. ACCSC Reaccreditation scheduled for September 26th and 27th
3. Surg Tech ASPIRE Program "Boot Camp" scheduled for June
4. EMS Application is being finalized to the Ohio Department of Public Safety



Belpre Graduate Zach Ferrier



Oak Grove Preschool visit

