

RECORD OF PROCEEDINGS

HELD

January 12, 2023

The Board of Education of the Washington County Joint Vocational School District met for the Organizational and Regular meeting on January 12, 2023 at 6:00 p.m. in the Annex Board Room.

Treasurer Joseph Crone administered the oath of office to new/former members:

Steve Lyons– three-year term/Belpre City Schools (1/23 to 12/25)

Pat Lang – three-year term/Ohio Valley Educational Service Center (1/23 to 12/25)

Stacy Adams Hall – three-year term/Marietta City Schools (1/23 to 12/25)

President Pro-Tempore Mrs. West started the meeting.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mrs. West gave the opening prayer.

Election of officers:

President: Nomination(s): Mrs. West by Mr. Lauer.

Moved by Mr. Arnold that nominations be closed.

Vote on the Nomination(s) of Mrs. West for President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Abstain.

Vice President: Nomination(s): Mr. Lauer by Mr. Arnold.

Moved by Mr. Arnold that nominations be closed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Abstain; Mr. Lyons, Aye;
Mrs. West, Aye.

Vote on the Nomination(s) of Mr. Lauer for Vice President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Abstain; Mr. Lyons, Aye;
Mrs. West, Aye.

Elected President takes charge of the meeting.

Resolution #1-23 – The Appointees

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following resolution:

- a. Appoint **Mr. Arnold** as legislative liaison representative to OSBA during 2023.
- b. Appoint **Mrs. West** as OSBA Student Achievement Liaison during 2023.
- c. Appoint **Mr. Crone** as designee to attend public records access training required for Board members for each term of office (ORC 109.43)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #2-23 – Set Time & Place of Regular Monthly Meetings

Moved by Mr. Arnold and seconded by Mr. Lyons to approve the following resolution:

Place: Washington County Career Center
Time: 6:00 p.m. or changed by vote
Date: 2nd Thursday of each month or changed by vote

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #3-23 – Standing Authorization for Advance, Investments, and Board Service Fund

Moved by Mr. Lauer and seconded by Mr. Booth to approve the following resolution:

- a. Authorize Treasurer to request Advance Draws for 2023.
- b. Authorize Treasurer to invest funds for 2023.
- c. Designate the Marietta Times as the official newspaper for the Career Center (ORC 7.125).

- d. Establish the Board Service Fund at \$4,000 for payment of expenses incurred by the Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties (ORC 3315.15).
- e. To approve membership in the Ohio School Boards Association, Ohio Association of School Business Officials, and Ohio Association of Secondary School Administrators.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #4-23 – Committee Appointments 2023

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following 2023 Committees:

Superintendent & Treasurer Evaluations:
Lloyd Booth, Chairman & Debbie West

Finance/Audit:
Jeff Lauer, Chairman & Pat Lang

Buildings, Grounds & Leases
Lloyd Booth, Chairman & Stacey Adams-Hall

Curriculum (includes Material & Equipment):
Jeff Lauer, Chairman & Stacey Adams-Hall

Negotiations:
Debbie West, Chairman & Hugh Arnold

Policy:
Pat Lang, Chairman & Steve Lyons

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Regular Meeting

Introduction of Guests – Mike Elliott, Tim Kilpatrick, Evan Schaad, Dominic Bartlett (and family), Domynic Beckett, (and family) and PJ Lyster (and family)

Treasurer’s Report and Business

1. Report
 - a. Auditor of State – Fiscal 2022 Audit
 - b. Selection of Architect
 - c. RFPs for the lunchroom, vending, and snack
 - d. Records commission met on Thursday, January 12, 2023

Resolution #5-23

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of December 8, 2022.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of December 2022.
- c. Approve the increase in revenue and appropriations for **Orion Engineered Carbons Fund** (007-9005) in the amount of \$5,000 for the fiscal year 2023.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Superintendent’s Report and Business:

1. Report
 - a. Certificates of Appreciation for Board members: January – School Board Recognition Month
 - b. Title IX ODE notice
 - c. IMAP
 - d. Local grants for EMT
 - e. Quality Program Review
 - f. Sophomore Visits – February 7-8, 2023
 - g. Honor Roll – 2nd Nine Weeks
 - i. Directly Enrolled – Sophia Thibault – 4.0 GPA
Bryar Gilliland – 3.33 GPA
 - h. Discipline Events August through December 2022 – 4 Harassment/0 Bullying/2 Intimidation – (ORC 3313.666)

Resolution #6-22

Moved by Mr. Arnold and seconded by Mr. Lyons to approve the following consent agenda items:

- a. Accept the following donations:
 - 1. Bernard McDonough Foundation, Inc, 311 Fourth Street, Parkersburg, WV donated \$25,000 to help purchase equipment for the EMS program.
 - 2. Orion Engineered Carbons LLC, 4501 Magnolia Cove Drive Suite 106, Kingwood, TX, donated a \$5,000 scholarship sponsorship to Adult Technical Training.
 - 3. Fluke Electronics, 9028 Evergreen Way, Everett, WA, donated three (3) flukes-754, to the Instrumentation & Electricity program.
 - 4. Blennerhassett Corvette Association, 1611 Greenmont Hills Drive, Vienna, WV donated a \$1,000 scholarship sponsorship to the Career Center.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2023:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*John Ambrozy	Chemical Operator	\$30.00	January 17, 2023
*John Ambrozy	Chemical Technician	\$30.00	January 17, 2023
*John Ambrozy	DIT	\$43.00	January 17, 2023
Ashley Hardesty	Health Specialized Training	\$25.20	January 17, 2023
*Stephanie Johnson	Health Specialized Training	\$24.40	January 18, 2023
*Stephanie Johnson	Medical Assistant	\$24.40	January 18, 2023

*Pending BCI/FBI background checks and adult tech permit.

- c. Employ the following substitute teachers for the 2022-2023 school year: Nancy Felix and *Kaitlyn Leach (pending background checks and substitute license) at a rate of \$150.00/per day.
- d. Approve memorandum of understanding for College Credit Courses between Zane State College and Washington County Career Center for the 2023-2024 academic year. (attached)
- e. Approve EMS Program Director/Instructor job description. (attached)
- f. Approve Affiliation Agreement with Community Health Association DBA Jackson General Hospital and Washington County Career Center – Adult Technical Training for the surgical technologist program effective January 2, 2023.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye; President West declared the resolution adopted.

Resolution #7-23 – Recognize Business Professionals of America (BPA) State Competition Qualifiers

Moved by Mr. Lauer and seconded by Mr. Booth to adopt the following resolution:

BE IT RESOLVED, The Washington County Joint Vocational School District Board of Education commends the following students and their teachers for their participation in the following contests for the 2022-2023 school year while representing the Career Center:

**Business Professionals of America
 State Competition Qualifiers**

NAME	PLACEMENT	CONTEST
Haylee Jones	1 st Place	205 Intermediate Word Processing
Kearsten (Elliot) Cockerham	2 nd Place	205 Intermediate Word Processing
Lyndsay Benson	2 nd Place	210 Advanced Word Processing
Grace Benson	2 nd Place	230 Fundamental Spreadsheet Application
NAME	PLACEMENT	CONTEST
Hadassah Williams	2 nd Place	240 Database Applications
Jenna Saling	4 th Place	240 Database Applications
Adam Stone	1 st Place	320 Computer Security
Mark Landis	2 nd Place	320 Computer Security
Carrissa Sprigg	1 st Place	400 Fundamental Desktop Publishing
Dylan Barth	2 nd Place	400 Fundamental Desktop Publishing
Taylor Bowers	1 st Place	405 Advanced Desktop Publishing
Trevor Fields	2 nd Place	405 Advanced Desktop Publishing
Lyanna Smith	1 st Place	410 Graphic Design Promotion
Jonathan Clark	1 st Place	415 Fundamentals of Web Design
Samuel Casto	1 st Place	420 Digital Media Production
Elias Amash	1 st Place	425 Computer Modeling
TEAM:		
Jocelynn Duff	1 st Place	440 Computer Animation Team

Hannah Keller	1 st Place	440 Computer Animation Team
TEAM:		
Evan Cohen	1 st Place	460 Visual Design Team
Webb Hall	1 st Place	460 Visual Design Team
Ava McKown	1 st Place	460 Visual Design Team
Kendra Tate	1 st Place	460 Visual Design Team
Kelly Primm	1 st Place	515 Interview Skills
Michael Templeton	1 st Place	525 Extemporaneous Speech
Haddon Lockyer	1 st Place	545 Prepared Speech
Jaiden Acker	1 st Place	555 Presentation Individual

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye; President West declared the resolution adopted.

Resolution #8-23 – Design Professional Services

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following resolution:

WHEREAS, The Washington County Career Center announced its intent to contract for professional design services to provide design and related construction administration services (referred to as “design services”) for interior renovations to the DCB Main Building. The improvements include the renovation of approximately 6,600 SF.

WHEREAS, The Career Center invited design firms interested in providing design and construction administration services for the Project to submit their qualifications for consideration.

BE IT RESOLVED THAT, The Washington County Career Center Board of Education enters into an agreement with V2 Architects for the design and construction administration for the project.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye; President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Booth and seconded by Mr. Lyons to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the meeting adjourned
at 6:41 p.m.

President

Treasurer