

RECORD OF PROCEEDINGS

HELD

June 10, 2021

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on June 10, 2021 at 6:00 p.m. in the Adult Tech Conference Room.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Arnold gave the opening prayer.

Introduction of Guests – Mike Elliott, Tony Huffman, and Janelle Patterson

Treasurer's Report and Business

a. Finances

Resolution #25-21

Moved by Mr. Arnold and seconded by Mr. Lyons to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of May 13, 2021
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of May 2021.
- c. Authorize the Treasurer to establish the **Aspire Grant** (Fund 501-9022) for the 2021-2022 school year; approve revenue and appropriations in the amount of \$129,277.
- d. Authorize the Treasurer to establish the **Carl Perkins-Adult Grant** (Fund 524-922A) for the 2021-2022 school year; approve revenue and appropriations in the amount of \$59,353.16.
- e. Authorize the Treasurer to establish the **Carl Perkins-Secondary Grant** (Fund 524-922S) for the 2021-2022 school year; approve revenue and appropriations in the amount of \$135,547.21.
- f. Authorize the Superintendent and Treasurer to enter into an agreement with Ohio School Plan for property insurance coverage, not to exceed the amount of \$31,237 effective July 1, 2021.
- g. Authorize the Treasurer to enter in agreement with Auditor of State to perform Financial Audit for the fiscal year 2020-2021 school year, not to exceed \$32,000.
- h. Approve renewal of service agreement with Johnson Controls 7/1/2021 to 6/30/2022 for \$14,853.

- i. Authorize the Treasurer to increase revenue and appropriations for the **GEER Grant** (Fund 508-9021) in the amount of \$73,429.37.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Honor Roll – 4th Nine Weeks
- b. Summer Projects in progress include DCB Commons/Kitchen & Annex Boardroom
- c. Board Meeting, Monday, June 28th moved to 5:00 PM
- d. Transition/Placement Coordinator

Resolution #26-21

Moved by Mr. Lauer and seconded by Mr. Booth to approve the following consent agenda items:

- a. Approve the following supplemental contracts for 2021-2022 school year:

Secondary		
Chris Palmer	LPDC	Time sheet @ hourly rate
Lynette Snyder	LPDC	Time sheet @ hourly rate
Ben Schenkel	LPDC	Time sheet @ hourly rate
Chad Barth	Auto Collision Repair & Refinishing	5 days*
Phyllis Boyd	Cosmetology	5 days
Stacy Bradford	Office Assistant to the School Counselors	50 hours
William Cieslewski	Intervention Specialist	2 days
Lauren Copen	Sports Medicine & Exercise Science	2 days
Shari Elfline	Graduation Pathway Specialist	2 days
Anastasia Elliott	School Counselor/Foster Care Liaison	15 days
Ken Gebhart	Building Technology & Carpentry	5 days
Charles Brian Kittle	Intervention Specialist	2 days
Jason Lipot	Landscape Construction & Turf Management	7 days
Melissa Morris	Intervention Specialist	2 days
Tamara O’Connor	Science	2 days
Tatum Poggiali	English	5 days*

Cynthia Schwendeman	School Counselor/ Homeless Liaison	15 days
Secondary		
Lynette Snyder	Digital Marketing	2 days
Bobbi Webb	Social Studies	3 days*
Deana Wolfe	Intervention Specialist	2 days

*Per Article 7.05 Extended Service Schedule, – Teacher granted up to five (5) extended days for 2nd year.

- b. Approve Resident Educator allocation for July 1, 2021 through June 30, 2022 per Article 11.08 Tuition Reimbursement, H:

Resident Educator:		
Kimberly Miller	Fourth Year – Bowling Green	\$3,000
Phyllis Boyd	Third Year – Rio Grande	\$3,000
Chad Barth	Second Year – Rio Grande	\$3,000

- c. Employ the following instructors for Summer School program ending June 24, 2021:

<u>Name</u>	<u>Rate/Hr.</u>	<u>Effective</u>
William Cieslewski	\$30.00	June 2, 2021
Shari Elflin	\$30.00	June 1, 2021
Anastasia Elliott	\$30.00	June 1, 2021
Charles Brian Kittle	\$30.00	June 1, 2021
Melissa Morris	\$30.00	June 3, 2021
Cynthia Schwendeman	\$30.00	June 2, 2021
Chelsea Warren	\$30.00	June 7, 2021

- d. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Gene Bartlett	CDL	\$30.00	July 1, 2021
Sam Brookover	DIT	\$46.00	July 1, 2021
Sam Brookover	HVAC-R	\$32.00	July 1, 2021
Jeff DeLong	Chemical Technician	\$32.00	July 1, 2021
Jeff DeLong	DIT	\$46.00	July 1, 2021
Jeff DeLong	Industrial Maintenance Mechanic	\$32.00	July 1, 2021
Hannah Easton	Medical Billing Specialist	\$20.80	July 1, 2021
Hannah Easton	Phlebotomy	\$20.80	July 1, 2021
Teresa Gibson	Chemical Operator	\$29.00	July 1, 2021
Teresa Gibson	Chemical Technician	\$29.00	July 1, 2021
Charles “Brad” Griffin	Industrial Maintenance Mechanic	\$26.00	July 1, 2021

Charles “Brad” Griffin	Instrumentation & Electricity	\$26.00	July 1, 2021
Ashley Hardesty	Aspire	\$21.60	July 1, 2021
Ashley Hardesty	Medical Assistant	\$21.60	July 1, 2021
Ashley Hardesty	Medical Billing Specialist	\$21.60	July 1, 2021
Ashley Hardesty	STNA	\$21.60	July 1, 2021
Earnest “Pat” Hulsey	DIT	\$44.00	July 1, 2021
Earnest “Pat” Hulsey	Instrumentation & Electricity	\$30.00	July 1, 2021
Sherman Koons	Adult Diploma Program	\$24.80	July 1, 2021
Sherman Koons	Aspire	\$24.80	July 1, 2021
Stephen McIntire	Chemical Operator	\$29.00	July 1, 2021
Stephen McIntire	DIT	\$43.00	July 1, 2021
Teresa Ott	Aspire	\$20.80	July 1, 2021
Coy Rosenlieb	DIT	\$46.00	July 1, 2021
Coy Rosenlieb	Industrial Maintenance Mechanic	\$32.00	July 1, 2021
Coy Rosenlieb	Welding	\$32.00	July 1, 2021
Jennifer Shoup	Medical Assistant	\$20.80	July 1, 2021
Kayla Theiss	Surgical Technologist	\$20.80	July 1, 2021
Darrell Veyon	Chemical Operator	\$32.00	July 1, 2021
Darrell Veyon	Chemical Technician	\$32.00	July 1, 2021
Darrell Veyon	DIT	\$46.00	July 1, 2021
Darrell Veyon	Industrial Maintenance Mechanic	\$32.00	July 1, 2021
John Whitacre	DIT	\$43.00	July 1, 2021
John Whitacre	Industrial Maintenance Mechanic	\$29.00	July 1, 2021
Lacey Wilson	Medical Assistant	\$22.40	July 1, 2021
Brian Wise	CDL	\$28.00	July 1, 2021

- e. Employ the following part-time Adult Technical Training non-instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Mary Ashley Diamond	Aspire Manager	\$26.68	July 1, 2021
Mary Ashley Diamond	Ohio Options Manager	\$26.68	July 1, 2021
Cynthia Schwendeman	Counselor	\$30.00	July 1, 2021
Kayla Theiss	Surgical Technologist Support	\$23.00	July 1, 2021

- f. Employ the following substitute teachers at a rate of \$125/per day for 2021-2022 school year: Phillip Foreman, Gayle King, Donna Matheny, Lisa Mills, Sue Price, Karen Schramm, Alexandria Skinner and Ann Stewart

- g. Approve workbook “Technology for Success Microsoft Office 365 & Office 2019” – ISBN 9780357025680 Cengage and textbook “Marketing” – ISBN 9780357135747 Cengage for Digital Marketing program.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #27-21 – Approve Job Description & Salary Schedule for Transition/Placement Coordinator

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, That the following job description and salary schedule for Transition/Placement Coordinator be approved as submitted by the Superintendent:

Transition/Placement Coordinator

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 10
42,767	45,371	46,486	47,599	48,716	49,831	50,947
\$26.038	\$27.623	\$28.302	\$28.979	\$29.660	\$30.339	\$31.018

Annual rate is based on 219-days, thirty-seven and one-half (37 ½) hours per week. 1,642.5

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #28-21 – Accept Retirement of Carol Radabaugh

Moved by Mr. Arnold and seconded by Mr. Booth to approve the following resolution:

WHEREAS, Carol Radabaugh, with 31 years of service at the Career Center has requested to be released from her contract of employment for retirement purposes by way of her letter of retirement effective June 30, 2021; and

BE IT RESOLVED, That under the provisions of ORC 3319.15, the resignation be accepted; and,

BE IT FURTHER RESOLVED, That severance pay be provided under the provisions of his contract; and,

BE IT FURTHER RESOLVED, That the Board of Education commends him for his public service rendered, commitment to students, and loyalty to the school and the community; and,

BE IT FURTHER RESOLVED, That this retirement is accepted with deep regret, but with best wishes and sincere appreciation.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #29-21 – Approve Agreement with Life & Purpose Behavioral Health

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following resolution:

Authorize the Treasurer to enter into an agreement with Life & Purpose Behavioral Health, effective July 1, 2021 and to expire June 30, 2022 for behavioral health services utilizing the Student Wellness and Success Funds in the amount of \$80,000.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Recess into Executive Session

Moved by Mr. Booth and seconded by Mr. Lauer to recess into Executive Session to consider the employment of a public employee or official at 6:18 p.m.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

President Mrs. West declared the meeting back in session at 7:14 p.m.

ADJOURNMENT

Moved by Mr. Lauer and seconded by Mr. Booth to adjourn.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the meeting adjourned at 7:15 p.m.

President

Treasurer