

RECORD OF PROCEEDINGS

HELD

May 13, 2021

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on May 13, 2021 at 6:00 p.m. in Foor Technology Center

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Lauer gave the opening prayer.

Introduction of Guests – Mike Elliott, Kaye Spiker, Tony Huffman, Samantha Gainer and family, Casondra Heiss and family, Haley Bills and family, Zoe Graham and family, Harlee Huntsman and family, and Jeremiah Romero and family

Resolution #19-21 – 2020-2021 Outstanding Student from each Home School

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following resolution:

Recognize 2020-2021 Outstanding Student from each Home School:

Home School	First Name	Last Name	Program
Belpre	Samantha	Gainer	Medical College Prep
Fort Frye	Casondra	Heiss	Graphic Design & Video Production
Frontier	Haley	Bills	Graphic Design & Video Production
Marietta	Zoe	Graham	Patient Health Care
Warren	Harlee	Huntsman	Patient Health Care
Waterford	Jeremiah	Romero	Graphic Design & Video Production

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Treasurer's Report and Business

- a. Five-Year Financial Forecast Update
- b. Awarding of Construction Renovation Project

Resolution #20-21

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of April 8, 2021.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of April 2021.
- c. Approve Amended Five-Year Financial for May 2021 submission.
- d. Authorize the Treasurer to create **Ohio School Safety Grant Fund (499-921S)** for \$2,601.75 and to amend revenue and appropriations.
- e. Authorize the Treasurer to enter into an agreement with META for software and network services and support for the 2021-2022 school year at \$16.75 per student enrolled:

Fiscal Support	Included in Price
SIS Support	Included in Price
EMIS Support	Included in Price
Purchasing Co-op Membership	Included in Price
INFOhioUpdated Library Services	\$2.90/student
Gaggle Accounts	\$2,985.00
Content Filtering	\$1,000.00
Anti-Bullying School Hotline	\$250.00
Connectivity: Internet Access & Transport	\$2,423.00 per month

- f. Approve transfer of \$10,000 to the Student C & B account (200) from General Fund (001).
- g. Approve transfer of \$100,000 to the Permanent Improvement Fund (003) from General Fund (001).

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Washington County Career Center
 Washington County
 Schedule of Revenues, Expenditures and Changes in Fund Balances
 For the Fiscal Years Ended June 30, 2018, 2019 and 2020 Actual;
 Forecasted Fiscal Years Ending June 30, 2021 Through 2025

	Actual				Average Change	Forecasted				
	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020			Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025
Revenues										
1.010 General Property Tax (Real Estate)	1,858,378	1,863,828	1,978,960	3.2%	2,023,160	2,034,987	2,116,639	2,168,311	2,171,887	
1.020 Public Utility Personal Property Tax	586,766	714,229	808,948	17.5%	670,149	680,432	685,022	689,612	693,302	
1.030 Income Tax	0	0	0	0.0%	0	0	0	0	0	
1.035 Unrestricted State Grants-in-Aid	2,556,474	2,474,435	2,469,085	-1.7%	2,459,074	2,464,218	2,463,400	2,463,956	2,464,823	
1.040 Restricted State Grants-in-Aid	1,105,047	1,128,148	1,127,471	1.0%	1,127,471	1,127,471	1,127,471	1,127,471	1,127,471	
1.045 Restricted Federal Grants In Aid	0	0	0	0.0%	0	0	0	0	0	
1.050 Property Tax Allocation	272,161	272,592	280,643	1.6%	289,614	285,808	298,193	310,521	311,399	
1.060 All Other Revenues	182,856	198,923	315,613	33.7%	359,543	362,172	364,850	272,349	227,510	
1.070 Total Revenues	6,561,682	6,651,855	6,980,320	3.2%	6,929,011	6,955,088	7,055,575	7,032,220	6,996,093	
Other Financing Sources										
2.010 Proceeds from Sale of Notes	-	-	-	0.0%	50	50	50	50	50	
2.020 State Emergency Loans and Advancements (Approved)	-	-	-	0.0%	0	0	0	0	0	
2.040 Operating Transfers-In	83,248	85,000	81,500	-1.0%	92,166	93,000	93,000	93,000	93,000	
2.050 Advances-In	0	0	0	0.0%	0	0	0	0	0	
2.060 All Other Financing Sources	105,949	70,759	98,123	2.7%	78,999	74,500	74,500	74,500	74,500	
2.070 Total Other Financing Sources	189,197	155,759	179,623	-1.2%	171,165	167,500	167,500	167,500	167,500	
2.080 Total Revenues and Other Financing Sources	6,750,879	6,807,614	7,159,943	3.0%	7,100,176	7,122,588	7,223,075	7,199,720	7,163,593	
Expenditures										
3.010 Personal Services	\$2,974,206	\$3,173,863	\$3,219,503	4.1%	\$3,313,702	\$3,541,878	\$3,591,113	\$3,653,241	\$3,758,347	
3.020 Employees' Retirement/Insurance Benefits	\$1,299,334	\$1,356,980	\$1,373,616	2.8%	\$1,434,772	\$1,517,220	\$1,600,686	\$1,724,667	\$1,843,004	
3.030 Purchased Services	\$600,272	\$660,169	\$655,017	4.6%	\$667,007	\$685,637	\$715,058	\$745,803	\$777,936	
3.040 Supplies and Materials	349,708	384,371	429,915	10.9%	427,877	447,190	460,605	474,423	488,656	
3.050 Capital Outlay	334,195	314,835	136,205	-31.3%	140,000	320,171	310,171	291,171	291,171	
3.060 Intergovernmental	-	-	-	0.0%	-	-	-	-	-	
Debt Service:										
4.010 Principal-All (Historical Only)	-	-	-	0.0%	-	-	-	-	-	
4.020 Principal-Notes	-	-	-	0.0%	-	-	-	-	-	
4.030 Principal-State Loans	-	-	-	0.0%	-	-	-	-	-	
4.040 Principal-State Advancements	-	-	-	0.0%	-	-	-	-	-	
4.050 Principal-HB 264 Loans	159,521	163,348	378,146	66.9%	568,249	568,249	50	50	50	
4.055 Principal-Other	-	-	-	0.0%	-	-	-	-	-	
4.060 Interest and Fiscal Charges	19,658	15,831	16,059	-9.0%	50	50	50	50	50	
4.300 Other Objects	\$98,443	\$110,545	\$99,186	1.0%	\$102,580	\$104,034	\$105,511	\$107,012	\$108,537	
4.500 Total Expenditures	5,835,337	6,179,942	6,307,647	4.0%	6,154,187	56,684,379	6,783,144	6,996,347	7,267,651	
Other Financing Uses										
5.010 Operating Transfers-Out	\$361,953	\$243,183	\$291,500	-6.5%	\$612,166	\$153,000	\$153,000	\$153,000	\$153,000	
5.020 Advances-Out	-	-	-	0.0%	-	-	-	-	-	
5.030 All Other Financing Uses	50	50	50	0.0%	50	50	50	50	50	
5.040 Total Other Financing Uses	361,953	243,183	291,500	-6.5%	612,166	153,000	153,000	153,000	153,000	
5.050 Total Expenditures and Other Financing Uses	6,197,290	6,423,125	6,599,147	3.2%	6,766,353	6,837,379	6,936,144	7,149,347	7,420,651	
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	553,589	384,489	560,796	7.7%	333,822	285,209	286,931	50,373	(257,058)	
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	4,876,555	5,430,144	5,814,633	9.2%	6,375,429	6,709,251	6,994,461	7,281,391	7,331,764	
7.020 Cash Balance June 30	5,430,144	5,814,633	6,375,429	8.4%	6,709,251	6,994,461	7,281,391	7,331,764	7,074,705	
8.010 Estimated Encumbrances June 30	82,827	69,992	43,180	-26.9%	75,000	75,000	75,000	75,000	75,000	

Superintendent's Report and Business

- a. Senior Awards Assembly – Tuesday, May 18, 2021 @ 9:30 AM
- b. Staff Appreciation Breakfast – May 24, 2021 @ 8:30 AM DCB Commons
- c. July Board Meeting – moved to Monday June 28, 2021

Resolution #21-21

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Accept the following donations:
 1. Appalachian Ohio Manufacturing Coalition (AOMC) Board of Directors for support of the Manufacturing/Industrial Careers Field Day that was held on April 16, AOMC Board of Directors provided the food and transportation for successful event.

2. Anonymous donation of \$100,000 for the 15 High School programs of the Washington County Career Center

b. Renew Certificated Staff Contracts:

Adult Technical Training	Contract
Clark, Martin	1 Yr. Effective 7/1/2021
Secondary	Contract
Barth, Chad	1 Yr. Effective 8/23/2021
Boyd, Phyllis	1 Yr. Effective 8/23/2021
Elder, Vince	4 Yr. Effective 8/23/2021
Everson, Dave	4 Yr. Effective 8/23/2021
Gebhart, Ken	4 Yr. Effective 8/23/2021
McLeish, Keelan	4 Yr. Effective 8/23/2021
Miller, Kimberly	2 Yr. Effective 8/23/2021
Morris, Melissa	Continuing Effective 8/23/2021
Poggiali, Tatum	1 Yr. Effective 8/23/2021
Strahler, Casey	4 Yr. Effective 8/23/2021
Warren, Chelsea	1 Yr. Effective 8/23/2021
Webb, Bobbi	1 Yr. Effective 8/23/2021

c. Renew Classified Contract beginning July 1, 2021:

Name	Contract	Classification/Step
Lizer, Lindsey	2 Yr.	Classification II, Step 3 (Secretarial/Clerical Service Classified)

d. Employ the following part-time Adult Technical Training instructor for the year ending June 30, 2021:

Name	Area	Rate/Hr.	Effective
*Brandy McBride	Medical Assistant	\$22.40	May 3, 2021

*Pending BC/FBI background checks.

e. Approve classified calendars for 2021-2022 (attached).

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Resolution #22-21 – Cafetorium and Kitchen Renovation

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following resolution:

WHEREAS, V² Architects, has received bids for the cafetorium and kitchen renovation project.

WHEREAS, IT WAS FURTHER RESOLVED, that the Board directs the Superintendent and Treasurer to proceed to engage the services of a qualified contractor, as recommended by V2 Architects to complete the cafetorium and kitchen renovation.

BE IT RESOLVED THAT, The Washington County Career Center Board of Education approves V² Architects and the Superintendent recommendation to award the base bid contract in the amount not to exceed \$462,950.00 and alternate #1 in the amount of \$14,840.00, and alternate #2 in the amount of \$10,110.00 to Grea-Con Construction.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Resolution #23-21 – Approve Job Description & Salary Schedule for Health & Wellness Specialist

Moved by Mr. Lyons and seconded by Mr. Arnold to adopt the following resolution:

BE IT RESOLVED, That the following job description and salary schedule for Health & Wellness Specialist be approved as submitted by the Superintendent:

Health & Wellness Specialist								
	Class	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 10
	I	27,038	28,119	29,201	30,418	31,540	32,648	33,933
		\$ 24.760	\$ 25.750	\$ 26.741	\$ 27.855	\$ 28.883	\$ 29.898	\$ 31.074
		1.0000	1.0400	1.0800	1.1250	1.1665	1.2075	1.2550
Annual rate is based on 182 days, six (6) hours a day. 1,092 hours per year								

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Resolution #24-21 – Approve Job Description & Salary Schedule for CDL Training Manager/Instructor

Moved by Mr. Booth and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, That the following job description and salary schedule for CDL Training Manager be approved as submitted by the Superintendent:

CDL Training Manager								
	Class	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 10
	I	47,833	49,128	50,420	51,712	53,005	54,298	55,733
		\$ 22.997	\$ 23.619	\$ 24.240	\$ 24.861	\$ 25.483	\$ 26.105	\$ 26.795
		1.000	1.027	1.054	1.081	1.108	1.135	1.165
Annual rate is based on forty (40) hours per week, 2,080 hours per year. Includes legal holidays and vacations approved by Board policy.								

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Arnold and seconded by Mr. Lauer to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the meeting adjourned at 6:47 p.m.

 President

 Treasurer