

RECORD OF PROCEEDINGS

HELD

May 14, 2020

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on May 14, 2020 at 6:00 p.m. virtually using the Microsoft Teams App as a result of COVID-19.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Introduction of Guests – Mike Elliott, Tony Huffman, Kaye Spiker, Evan Schaad, and Madeline Scarborough

Treasurer's Report and Business

- a. Five Year Forecast Update

Resolution #28-20

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of April 9, 2020.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of April 2020.
- c. Amend 5-Year Financial.
- d. Authorize the Treasurer to establish the **CARES Fund** (599-920C) for the 2019-2020 school year, increase revenue and appropriations in the amount of \$73,406.
- e. Authorize the Treasurer to enter into an agreement with META for software and network serviced and support for the 2020-2021 school year at \$16.75 per student enrolled:

Fiscal Support	Included in Price
SIS Support	Included in Price
EMIS Support	Included in Price
Purchasing Co-op Membership	Included in Price
INFOhio Library Services	\$2.90/student
Gaggle Accounts	\$1,480.00
Content Filtering	\$1,000.00
Anti-Bullying School Hotline	\$250.00
Connectivity: Internet Access & Transport	\$2,423.00 per month

WASHINGTON COUNTY CAREER CENTER - WASHINGTON COUNTY								
Schedule Of Revenue, Expenditures and Changes In Fund Balances								
Actual and Forecasted Operating Fund								
	ACTUAL			FORECASTED				
	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Revenue:								
1.010 - General Property Tax (Real Estate)	1,781,197	1,858,379	1,863,528	1,978,560	1,975,117	1,992,123	2,045,493	2,081,461
1.020 - Public Utility Personal Property	476,951	586,766	714,228	808,948	607,199	736,420	740,987	745,554
1.030 - Income Tax	-	-	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	2,627,577	2,556,475	2,474,437	2,462,627	2,223,969	2,523,969	2,525,969	2,527,969
1.040 - Restricted Grants-in-Aid	1,108,621	1,105,045	1,128,150	1,128,150	1,128,150	1,148,150	1,153,150	1,158,150
1.045 - Restricted Federal Grants-in-Aid - SFSF	-	-	-	-	-	-	-	-
1.050 - Property Tax Allocation	261,799	272,160	272,591	285,750	298,584	299,215	307,052	314,904
1.060 - All Other Operating Revenues	189,977	182,856	198,923	320,771	262,501	262,501	157,501	132,501
1.070 - Total Revenue	6,446,122	6,561,681	6,651,857	6,984,806	6,495,520	6,962,378	6,930,152	6,960,539
Other Financing Sources:								
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 - State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 - Operating Transfers-In	73,508	83,248	85,000	81,500	80,000	80,000	80,000	80,000
2.050 - Advances-In	-	-	-	-	-	-	-	-
2.060 - All Other Financing Sources	61,025	105,949	70,759	98,122	74,500	74,500	74,500	74,500
2.070 - Total Other Financing Sources	134,533	189,197	155,759	179,622	154,500	154,500	154,500	154,500
2.080 - Total Revenues and Other Financing Sources	6,580,655	6,750,878	6,807,616	7,164,428	6,650,020	7,116,878	7,084,652	7,115,039
Expenditures:								
3.010 - Personnel Services	2,852,081	2,974,207	3,173,863	3,266,733	3,390,630	3,509,546	3,598,696	3,690,111
3.020 - Employees' Retirement/Insurance Benefits	1,255,581	1,299,332	1,356,980	1,375,457	1,450,108	1,536,000	1,609,275	1,732,710
3.030 - Purchased Services	672,974	600,273	660,169	631,471	652,958	663,058	631,058	642,058
3.040 - Supplies and Materials	472,967	349,708	384,371	435,364	501,933	403,716	411,067	411,067
3.050 - Capital Outlay	168,608	334,195	314,836	135,742	315,771	320,171	310,171	291,171
3.060 - Intergovernmental	-	-	-	-	-	-	-	-
Debt Service:								
4.010 - Principal-All Years	210,848	159,520	163,348	-	-	-	-	-
4.020 - Principal - Notes	-	-	-	-	-	-	-	-
4.030 - Principal - State Loans	-	-	-	-	-	-	-	-
4.040 - Principal - State Advances	-	-	-	-	-	-	-	-
4.050 - Principal - HB264 Loan	-	-	-	309,897	-	-	-	-
4.055 - Principal - Other	-	-	-	68,249	68,249	68,249	-	-
4.060 - Interest and Fiscal Charges	24,946	19,658	15,831	16,060	-	-	-	-
4.300 - Other Objects	104,298	98,444	110,544	104,092	108,489	110,024	111,586	113,176
4.500 - Total Expenditures	5,762,303	5,835,337	6,179,942	6,343,065	6,488,138	6,610,764	6,671,853	6,880,293
Other Financing Uses								
5.010 - Operating Transfers-Out	333,508	361,952	-	291,500	140,000	140,000	140,000	140,000
5.020 - Advances-Out	-	-	243,183	-	-	-	-	-
5.030 - All Other Financing Uses	-	-	-	10,000	10,000	10,000	10,000	10,000
5.040 - Total Other Financing Uses	333,508	361,952	243,183	301,500	150,000	150,000	150,000	150,000
5.050 - Total Expenditures and Other Financing Uses	6,095,811	6,197,289	6,423,125	6,644,565	6,638,138	6,760,764	6,821,853	7,030,293
Excess of Rev & Other Financing Uses Over (Under)								
6.010 - Expenditures and Other Financing Uses	484,844	553,589	384,491	519,863	11,882	356,114	262,799	84,746
Cash Balance July 1 - Excluding Proposed Renewal/ Replacement and New Levies	4,391,713	4,876,557	5,430,146	5,814,637	6,334,500	6,346,383	6,702,497	6,965,296
7.020 - Cash Balance June 30	4,876,557	5,430,146	5,814,637	6,334,500	6,346,383	6,702,497	6,965,296	7,050,043
8.010 - Estimated Encumbrances June 30	124,108	82,827	69,992	75,000	75,000	75,000	75,000	75,000
Reservations of Fund Balance:								
9.010 - Textbooks and Instructional Materials	-	-	-	-	-	-	-	-
9.020 - Capital Improvements	73,508	83,248	85,000	81,500	80,000	80,000	80,000	80,000
9.030 - Budget Reserve	98,182	98,182	98,182	-	-	-	-	-
9.040 - DPIA	-	-	-	-	-	-	-	-
9.050 - Debt Service	-	-	-	-	-	-	-	-
9.060 - Property Tax Advances	-	-	-	-	-	-	-	-
9.070 - Bus Purchases	-	-	-	-	-	-	-	-
9.080 - Subtotal	171,690	181,430	183,182	81,500	80,000	80,000	80,000	80,000
Fund Balance June 30 for Certification								
10.010 - of Appropriations	4,580,760	5,165,889	5,561,463	6,178,000	6,191,383	6,547,497	6,810,296	6,895,043

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Superintendent's Report and Business

- a. Virtual Senior Awards Assembly – May 19, 2020
- b. COVID – 19
- c. Opening School Initial Discussions

Resolution #29-20

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Recognize 2019-2020 Outstanding Student from each Home School:

Home School	First Name	Last Name	Program
Belpre	Eric	Dotson	Sports Medicine & Exercise Science
Fort Frye	Cynthia	Crim	Sports Medicine & Exercise Science
Frontier	Shyli	O'Brien	Patient Health Care
Marietta	Faith	Chichester	Diesel Truck Mechanics
Warren	Brandon	Simoniette	Sports Medicine & Exercise Science
Waterford	Natalie	Ponchak	Medical College Prep

- b. Approve classified calendars for 2020-2021.
 c. Thank you letter from Eve, Inc. for donation made by NTHS/Evan Schaad.
 d. Master Service Agreement between WCCC and JobsOhio beginning July 1, 2019 through June 30, 2024.
 e. Employ Adult Technical Training instructor for the year ending June 30, 2020:

Name	Area	Rate/Hr.	Effective
*Teresa Gibson	Chemical Operator	\$29.00	May 18, 2020
*Teresa Gibson	Chemical Technician	\$29.00	May 18, 2020
Jessica Townsend	Surgical Technologist	\$21.60	April 29, 2020

(*) Pending BCI/FBI background checks.

- f. Renew Certificated Staff Contracts beginning August 17, 2020:

Secondary	Contract
Kittle, Charles "Brian"	Continuing

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Resolution #30-20 – Food Prices for 2020-2021

Moved by Mr. Lauer and seconded by Mr. Lyons to approve the following resolution:

WHEREAS, The Healthy, Hunger-Free Kids Act, Section 205, requires SFA's to charge students for paid meals at a price that is on an average equal to the difference between free meal reimbursement and paid meal reimbursement, and;

WHEREAS, The Career Center currently receives \$3.43 for free meal reimbursements, and \$.34 for paid meal reimbursements, a difference of \$3.09; and;

WHEREAS, In accordance with those reimbursement amounts and the

requirements of this Act, Effective July 1, 2020, the price of lunches will remain at \$2.65 for school year 2020-2021; now therefore,

BE IT RESOLVED, That food prices be established for 2020-2021 school year as follows;

<u>National School Lunch Program</u>	
Breakfast (student)	Free
Type “A: Lunch (student & adult)	\$ 2.65
Reduced Lunch Price	\$.40

Ala-Carte Item prices to be determined based on vendor pricing.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #31-20 – Supplemental Contracts

Moved by Mr. Booth and seconded by Mr. Lyons to approve the following resolution:

WHEREAS, the Director of the Ohio Department of Health issued an order on March 17, 2020, to close all K-12 Schools in the State of Ohio due to the implications of COVID-19.

WHEREAS, §11.05 of the WCCCTA agreement indicates the Board of Education will pay chapter advisors for work performed during the school year.

WHEREAS, all work for the chapter advisors was substantially completed prior to March 17, 2020

NOW, THEREFORE, BE IT RESOLVED that the Board authorize full payment for all chapter advisors for the 2019-2020 Academic Year.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #32-20 – Accept Resignation of Paul Westbrook

Moved by Mr. Lauer and seconded by Mr. Booth to approve the following resolution:

WHEREAS, Paul Westbrook, Auto Collision Instructor, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Paul Westbrook be accepted effective May 27, 2020.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Lyons and seconded by Ms. Adams Hall to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the meeting adjourned at
6:36 p.m.

President

Treasurer