

RECORD OF PROCEEDINGS

HELD

June 13, 2019

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on June 13, 2019 at 6:00 p.m. in the Foor Technology Center.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Introduction of Guests – Tony Huffman, Kaye Spiker, Michael Kelly, Melinda White, Melissa Moore, and Phyllis Boyd.

Victoria Mattson presented information regarding the 2020 US Census.

Treasurer's Report and Business

a. Finance Report

Resolution #32-19

Moved by Mr. Hineman and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of May 9, 2019.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of May 2019.
- c. Authorize the Treasurer to establish the **Aspire Grant** (Fund 501-9020) for the 2019-20 school year; increase and approve revenue and appropriations in the amount of \$53,900.
- d. Authorize the Treasurer to establish the **Carl Perkins-Adult Grant** (Fund 524-920A) for the 2019-20 school year; increase and approve revenue and appropriations in the amount of \$111,125.28.
- e. Authorize the Treasurer to establish the **Carl Perkins-Secondary Grant** (Fund 524-920S) for the 2019-20 school year; increase and approve revenue and appropriations in the amount of \$143,528.12.

- f. Authorize the Treasurer to establish the **JobsOhio Fund** (019-919J) for the 2019-20 school year; increase and approve revenue and appropriations in the amount of \$259,877.
- g. Authorize the Treasurer to establish the **Foundation Fund-Outdoor Training** (019-919F) for the 2019-20 school year; increase and approve revenue and appropriations in the amount of \$55,000.
- h. Approve transfer of \$10,000 to the Student C & B account (200) from General Fund (001).
- i. Authorize the Superintendent and Treasurer to enter into an agreement with Ohio School Plan for property insurance coverage, not to exceed the amount of \$31,017 effective July 1, 2019.
- j. Authorize the Treasurer to enter in agreement with Auditor of State to perform Financial Audit for the fiscal year 2018-2019 school year, not to exceed \$30,000.
- k. Approve amended revenue and appropriations (see below).

WASHINGTON COUNTY CAREER CENTER
 FY 19 CERTIFICATE/APPROPRIATIONS

	Official CERT 7/1/2018	AMEND CERT 6/13/2019	TOTAL AMENDED CERTIFICATE	TEMP Approp 7/1/2018	Approp 6/13/2019	TOTAL FINAL APPROPRIATIONS
General Fund	11,760,312.92		11,760,312.92	6,282,733.00		6,625,792.54
Special Revenue Funds						
007 Staff Service Fund	14,589.00		14,589.00	1,000.00		3,100.00
019 AEP Education Endowment (FY17)	434.65		434.65	434.65		434.65
019-919C - Marietta Community Foundation	0.00		5,050.00	0.00		5,050.00
019-919F - Foundation Fund - Outdoor	0.00	55,000.00	55,000.00	0.00	55,000.00	55,000.00
019-919J - JobsOhio	0.00	259,877.00	259,877.00	0.00	259,877.00	259,877.00
451-9019 Ohio K-12 Connectivity Grant	0.00		1,800.00	0.00		1,800.00
499-916D Adult Diploma	47,907.55		47,907.55	40,000.00		40,000.00
499-919J Regional Job Training Grant	0.00		100,000.00	0.00		100,000.00
499-919S Ohio School Safety Grant	0.00		2,500.00	0.00		2,500.00
501 ASPIRE Grant (FY18)	930.90		1,211.43	1,211.43		1,211.43
501 ASPIRE Grant (FY19)	32,900.00		53,900.00	32,900.00		53,900.00
524 Carl Perkins - Secondary (FY18)	29,717.14		29,717.14	29,717.14		29,717.14
524 Carl Perkins - Adult (FY19)	111,067.85		111,067.85	111,067.85		111,067.85
524 Carl Perkins - Secondary (FY19)	133,119.19		139,814.46	133,119.19		139,814.46
599 ARC - Power IGNAO Grant	112,118.07		112,118.07	112,118.07		112,118.07
599 Rural Education Achievement (FY17)	2,018.03		2,018.03	2,018.06		2,018.03
599 Rural Education Achievement (FY18)	32,928.53		32,928.53	32,928.53		32,928.53
599 Rural Education Achievement (FY19)	0.00		49,997.00	0.00		49,997.00
Total	517,730.91	314,877.00	1,019,930.71	496,514.92	314,877.00	1,000,534.16
Capital Projects Funds						
003 Permanent Improvement Fund	550,000.00		648,182.54	200,000.00		200,000.00
Total	550,000.00	0.00	648,182.54	200,000.00	0.00	200,000.00
Enterprise						
006 Lunchroom Fund	317,884.06		317,884.06	188,970.00		188,970.00
009 Uniform Supply Fund	92,983.92		92,983.92	39,592.00		39,665.00
011 Rotary-Customer Service	124,982.26		124,982.26	69,620.00		69,620.00
012 Adult Education Fund	4,051,696.65		4,061,696.65	2,687,740.00		2,697,740.00
Total	4,587,546.89	0.00	4,597,546.89	2,985,922.00	0.00	2,995,995.00
Internal Service						
			0.00			0.00
Fiduciary						
007 Scholarship Fund	6,531.72		6,531.72	6,531.00		6,531.00
007 Mid Ohio Valley Council Scholarship	6,301.12		6,301.12	6,301.00		6,301.00
007 Marietta Foundation Fund	1,730.00		2,000.00	2,000.00		2,000.00
022 Pell Grants	450,000.00		450,000.00	450,000.00		450,000.00
022 Unclaimed Funds	459.70		459.70	0.00		0.00
200 Student Activity Fund	86,552.96		86,552.96	57,082.96		64,827.85
Total	551,575.50	0.00	551,845.50	521,914.96	0.00	529,659.85
TOTAL	17,967,166.22	314,877.00	18,577,818.56	10,487,084.88	314,877.00	11,351,981.55

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

- Superintendent's Report and Business
- Negotiations
 - Honor Roll – 4th Nine Weeks
 - Career Camp 2019 – June 3-14, 2019
 - Summer Projects

Resolution #33-19

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Approve the following supplemental contracts for 2019-2020:

Secondary:		
Lauren Copen	LPDC 2019-2020	Time sheet @ hourly rate
Evan Schaad	LPDC 2019-2020	Time sheet @ hourly rate
Christopher Palmer	LPDC 2019-2020	Time sheet @ hourly rate
Resident Educator:		
Daniel Dailey	Third Year	\$3,000
Kimberly Miller	Second Year	\$3,000
Paul Westbrook	Second Year	\$3,000
Other:		
William Cieslewski	Intervention Specialist	3 days
Lauren Copen	Sports Medicine & Exercise Science	1 day
Vince Elder	Mathematics	2 days
Anastasia (Stacy) Elliott	Transitions & Placement Coordinator/School Counselor	15 days
Zach Husk	Social Studies	2 days
Charles (Brian) Kittle	Intervention Specialist	3 days
Jason Lipot	Landscape Construction/Turf Management	7 days
Kimberly Miller	Patient Health Care	5 days
Jeff Ritzman	Social Studies	2 days
Evan Schaad	Mathematics	2 days
Ben Schenkel	Mathematics	2 days
Cynthia Schwendeman	School Counselor	15 days
Lynette Snyder	Digital Marketing	2 days
Deana Wolfe	Intervention Specialist	3 days

- b. Approve textbook for Landscape Construction and Turf Management. “Introduction to Horticulture, Fifth Edition” (Textbook ISBN 9781256836766).
- c. Approve textbook for Diesel Truck Mechanic. “Heavy Duty Truck Systems, Seventh Edition” (Textbook ISBN 9781337787109).
- d. Approve Assessment Center Coordinator job description.

- e. Amend Classified Contract originally approved per Resolution #20-19, beginning July 1, 2019 for Brad Hemmerly moving to Classification II/Step 4.
- f. Approve Adult Technical Training Pay Scale and Index for Aspire/Ohio Options effective July 1, 2019. See below:

Years	0	1	2	3	4	5	6
Rate	\$20.00	\$20.80	\$21.60	\$22.40	\$23.20	\$24.00	\$24.80

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #34-19 – Ratify Changes to Negotiated Agreement with Washington County Career Center Teachers’ Association

Moved by Mr. Hineman and seconded by Mr. Lauer to approve the following resolution:

WHEREAS, a tentative agreement was reached on May 9, 2019, between representatives of the Board of Education and representatives of the Washington County Teachers’ Association; therefore,

BE IT RESOLVED, That the Washington County Joint Vocational School District Board of Education ratifies the changes to the negotiated contract with the Washington County Career Teachers’ Association in accordance with the negotiated items. The contract begins July 1, 2019 and ends June 30, 2022, (3 years).

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #35-19 – Salary Schedule Classified Employees

Moved by Mr. Lauer and seconded by Mr. Booth to approve the following resolution:

BE IT RESOLVED, That the salary schedules for the classified personnel be adopted as submitted by the Superintendent effective July 1, 2019. 3.50% increase for 2019-20, 3.00% increase for 2020-21, and 2.50% increase for 2021-22.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #36-19 – Approve Bonus for Full-Time Staff

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following resolution:

WHEREAS the Board wishes to demonstrate fairness to all full-time staff members, and

WHEREAS the changes in the medical insurance plans for 2020 will result in increased deductibles and more out of pocket expense for most staff.

BE IT RESOLVED, That the Board offers a one-time bonus payment of \$500 to all full-time staff to be paid on July 19, 2019.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #37-19 – Salaries Administrative Personnel

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following resolution:

BE IT RESOLVED, That the salaries of the administrative personnel be as listed for the 2019-20 school year effective July 1, 2019. 3.50% increase for 2019-20, 3.00% increase for 2020-21, and 2.50% increase for 2021-22.

Name	Position	2019-20 Salary	Total Days
Michael Elliott	Secondary Director	\$107,966	260
Kaye Spiker	Assistant Secondary Director	\$93,797	224 (A)
Anthony Huffman	Adult Technical Training Director	\$107,966	260

(A)– Effective start date of the last Monday of July each year.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #38-19 – Superintendent’s Salary

Moved by Mr. Booth and seconded by Mr. Hineman to adopt the following resolution:

BE IT RESOLVED, To grant an increase of 3.50% effective August 1, 2019, 3.00% effective August 1, 2020, and an increase of 2.50% effective August 1, 2021 for Dennis Blatt, Superintendent. New salary effective August 1, 2019 is \$114,575.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #39-19 – Treasurer’s Salary

Moved by Mr. Lauer and seconded by Mr. Booth to adopt the following resolution:

BE IT RESOLVED, To grant an increase of 3.50% effective August 1, 2019, 3.00% effective August 1, 2020, and an increase of 2.50% effective August 1, 2021 for Joseph O. Crone, Treasurer. New salary effective August 1, 2019 is \$91,136.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #40-19 – Reappointment of Treasurer

Moved by Mr. Booth and seconded by Mr. Arnold to adopt the following resolution:

WHEREAS, The Washington County Joint Vocational School District Board of Education must elect a Treasurer of the Board of Education (ORC 3313.22);

WHEREAS, **Joseph O. Crone’s** contract as Treasurer expires on July 31, 2019; therefore,

BE IT RESOLVED, That, Mr. Crone be reappointed as Treasurer for the period beginning August 1, 2019 and ending on July 31, 2024.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #41-19 – Approve Amended Casual Employee Miscellaneous Pay Scale

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

BE IT RESOLVED, that the casual employee miscellaneous pay scale be amended to include the following:

<u>Title</u>	<u>Per Hour Rate</u>	<u>Effective</u>
General Custodial/Day Laborer	\$(A) to \$20.00	June 13, 2019
Media Specialist Assistant/Online Education Coordinator	\$15.00 to \$30.00	June 13, 2019
Part-Time Adult Technical Coordinator & Aspire	\$20.00 to \$35.00	July 1, 2019
Utility Laborer	\$(A) to \$15.00	June 13, 2019

(A) – The rate per hour will be the current Minimum Wage of the State of Ohio.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #42-19 – Resignation of Tara Yates

Moved by Mr. Hineman and seconded by Mr. Lauer to approve the following resolution:

WHEREAS, **Tara Yates**, Cosmetology Instructor, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Tara Yates be accepted Effective May 24, 2019.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #43-19 – Employ English Instructor

Moved by Mr. Booth and seconded by Mr. Hineman to employ the following:

Employ: **Chelsea Warren**
Program: English Instructor
Beginning: August 12, 2019
Salary Step: C-4
5 Extended Days

Note: Pending receipt of BCI & FBI background checks with no record.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.01, such Employer shall be directed and assigned.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #44-19 – Employ Cosmetology Instructor

Moved by Mr. Arnold and seconded by Mr. Lauer to employ the following:

Employ: **Phyllis Boyd**
Program: Cosmetology Instructor
Beginning: August 12, 2019
Salary Step: C-10
5 Extended Days

Note: Pending receipt of BCI & FBI background checks with no record.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.01, such Employer shall be directed and assigned.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #45-19 – Employ Intervention Specialist

Moved by Mr. Hineman and seconded by Mr. Booth to employ the following:

Employ: **Melissa Morris**
Program: Intervention Specialist Instructor
Beginning: August 12, 2019
Salary Step: AAA-10
5 Extended Days

Note: Pending receipt of BCI & FBI background checks with no record.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.01, such Employer shall be directed and assigned.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Hineman and seconded by Mr. Booth to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the meeting adjourned at
6:46 p.m.

President

Treasurer