

## RECORD OF PROCEEDINGS

HELD

December 12, 2019

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on December 12, 2019 at 6:00 p.m. in the Foor Technology Center.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye;

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Recess for Board Appreciation Dinner

Moved by Mr. Booth and seconded by Mr. Lauer that the meeting be recessed for a Board Appreciation Dinner with invited guests to reconvene in the DCB Conference Room following the dinner.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye;

## RECONVENE MEETING

President Debbie West declared the meeting back in session at 7:28 p.m.

Introduction of Guests – Mike Kelly, Kaye Spiker, Mike Elliott and Tony Huffman.

Treasurer's Report and Business Report

- a. Audit Update
- b. Greenhouse and Storage Building Update

### **Resolution #72-19**

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of November 14, 2019.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of November 2019.

- c. Authorize Treasurer to increase revenue and appropriations for the **ASPIRE Fund** (501-9020) in the amount of \$50,000.00.
- d. Approve transfer of \$150,000 from the General Fund (001) to Permanent Improvement Fund (003-0000) Building, Facility, and Grounds Improvement.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
 President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Thanksgiving Dinner
- b. Board Appointed Committees.
- c. Perkins 5 Stakeholder Meeting

**Resolution #73-19**

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Accept the donations:
  - 1. Veterans of Foreign Wars of Ohio, 319 Pike Street, Marietta, OH 45750, donated \$100 to the National Technical Honor Society Service Project.
  - 2. Renee Shotwell, 5530 State Route 339, Vincent, OH 45784, donated new and used carpentry equipment (hand tools, consumables such as saw blades and fasteners, storage containers, small tools boxes, buckets w/tool pouches) for a value of \$2,000 to the Building Technology program – Adult Technical Training.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*Michael Allen Casto	Information Technology Professional	\$25.00	December 16, 2019
*Michael Allen Casto	COST	\$28.00	December 16, 2019
Ceola Strahler	Medical Billing Specialist	\$21.60	January 6, 2020
John Yanda	Chemical Technician	\$29.00	December 16, 2019
John Yanda	DIT	\$43.00	December 16, 2019
John Yanda	Industrial Maintenance Mechanic	\$29.00	December 16, 2019
John Yanda	Instrumentation & Electricity	\$29.00	December 16, 2019

\*Pending BCI/FBI background check.

- c. Employ the following part-time employee for the year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Brandon Nash	Ablelink Support & Coordination	\$23.00	December 16, 2019

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

**Resolution #74-19 Approve Board Policy**

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following resolution:

BE IT RESOLVED, The board approves the following policy changes (revised) as set forth below:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Change</u>
5512	Use of Tobacco	Revised

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

**Resolution #75-19 – Job Descriptions – Medical Programs Manager/Interim Medical Assistant Program Director/Practicum Coordinator**

Moved by Mr. Lauer and seconded by Mr. Booth to adopt the following resolution:

BE IT RESOLVED, That the job descriptions for the Medical Programs Manager and Interim Medical Assistant Program Director/Practicum Coordinator positions be approved. (attached)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

**Resolution #76-19 – Additional Hours of Professional Development**

Moved by Mr. Arnold and seconded by Mr. Lauer adopt the following resolution:

WHEREAS, Article 11.08 F: of the agreement between the WCCCTA and the Board of Education states that tuition reimbursement for more than sixty (60) semester hours or ninety (90) quarter hours may be approved at the discretion of the Board of Education. Those hours must relate directly to area of specialization or to the education profession. Six years’ prior service at Washington County Joint Vocational School District is a necessity for consideration.

WHEREAS, Evan Schaad, Math instructor, with 18 years of service, has requested reimbursement for:

1 semester hour  
Problem Scenario Project  
Rio Grande University  
January 2020-May 2020  
Not to exceed \$165.00

THEREFORE, BE IT RESOVED, That the Treasurer be authorized to pay the requested reimbursement, pending funds available.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

**Resolution #77-19 – Appointment of President Pro-Tempe for Organizational Meeting**

Moved by Mr. Booth and seconded by Mr. Arnold to appoint **Ms. Adams Hall** as President Pro-Tempe for Organizational meeting to be held on **January 9, 2020 at 6:00 p.m.**

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

RECESS INTO EXECUTIVE SESSION

Moved by Mr. Lauer and seconded by Mr. Arnold to recess into Executive Session to evaluate the Superintendent and Treasurer as permitted by the Ohio Sunshine Law at 7:51 p.m.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye.  
President West declared the resolution adopted.

ADJOURN EXECUTIVE SESSION

Mrs. West declared the meeting open in regular session at 8:11 p.m.

ADJOURNMENT

Moved by Mr. Arnold and seconded by Mr. Lauer to adjourn the meeting.

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December 12, 2019

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lang, Absent; Mr. Lauer, Aye; Mrs. West, Aye;  
President West declared meeting adjourned at 8:15 p.m.

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President

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Treasurer