

# RECORD OF PROCEEDINGS

HELD

October 7, 2021

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on October 7, 2021 at 6:00 p.m. in the Annex Building Board Room.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye\*;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye.

\* Mr. Booth arrived after roll call at 6:08 p.m.

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Introduction of Guests – Mike Elliott, Tony Huffman, Kaye Spiker, Evan Schaad, Johnny Cobb, J.W. Cobb, and Christy Cobb.

Mr. Cobb asked to speak about his beliefs and why mask should not be required to be worn by students (specifically his son J.W.)

Treasurer's Report and Business

- a. Finance Committee Meeting will be November 4 at 5:15
- b. 5 Year Forecast will be revised and submitted at the November meeting.

## **Resolution #50-21**

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of September 9, 2021 and special meeting of September 23, 2021.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of September 2021.
- c. Authorize the Treasurer to reimburse each participating school district one-half of the expenses for members attending Capital Conference, November 7-10.
- d. Approve removal of stale dated checks:

Check #101551 Morphotrust	\$86.50	12/9/2020
#101901 Mitchell Ginther	\$522.80	01/14/2021
#101960 Morphotrust	\$86.50	01/26/2021
#102515 Hannah Richards	\$647.00	05/06/2021

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Review of Board Policy
- b. Construction Projects are being finalized – Waiting on backordered parts
- c. School Resource Officer Job Description is being developed.

**Resolution #51-21**

Moved by Mr. Lyons and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Amy Brokaw	STNA	\$21.60	October 11, 2021
Hannah Easton	Medical Assistant	\$21.60	October 11, 2021
*Katie Edwards	Medical Assistant	\$21.60	October 11, 2021
*Katie Edwards	Phlebotomy	\$21.60	October 11, 2021
*Megan Jones	Medical Assistant	\$22.40	October 18, 2021
Stephen McLain	DIT	\$43.00	September 27, 2021
Stephen McLain	Industrial Maintenance Mechanic	\$29.00	September 27, 2021
Stephen McLain	Instrumentation & Electricity	\$29.00	September 27, 2021
Clarence White	DIT	\$43.00	September 27, 2021
Clarence White	Industrial Maintenance Mechanic	\$29.00	September 27, 2021

(\*) Pending BCI/FBI background check and Adult Education Permit.

- b. Employ the following part-time Adult Technical Training non-instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Gene Bartlett	PT CDL Manager	\$35.65	October 11, 2021
Cynthia Rogers	Assessment Center Support	\$17.42	November 1, 2021
Cynthia Rogers	PT Assessment Center Manger	\$22.64	November 1, 2021

- c. Approve Resident Educator allocation for July 1, 2021, through June 30, 2022, per Article 11.08 Tuition Reimbursement, H:

<b>Resident Educator:</b>		
Angela Diehl	First Year – Rio Grande	\$3,000

- d. Approve agreement with Ohio State University for the purpose of establishing a clinical education affiliation agreement for the surgical technician students for Adult Technical Training from **October 1, 2021, to September 30, 2024.**

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #52-21 – Approve Board Policies**

Moved by Mr. Lauer and seconded by Mr. Booth to adopt the following resolution:

BE IT RESOLVED, the board approves the following policy changes (new, revised) as set forth below:

<b><u>Policy Number</u></b>	<b><u>Policy Name</u></b>	<b><u>Change</u></b>
0169.1	Public Participation at Board Meeting	Revised
1530	Evaluation of Directors and Other Administrators	Revised
1617	Weapons	New
2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities	Revised
2271	College Credit Plus Program	Revised
2370.01	Blended Learning	Revised
3217	Weapons	Revised
4217	Weapons	Revised
5111.02	Educational Opportunity for Military Children	Revised
5200	Attendance	Revised
5350	Student Mental Health & Suicide Prevention	Revised
5516	Student Hazing	Revised
5630.01	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion	Revised
5722	School-Sponsored Publications and Productions	Revised
6114	Cost Principles – Spending Federal Funds	Revised
7300	Disposition of Real Property/Personal Property	Revised
8330	Student Records	Revised
8450.01	Protective Facial Coverings During Pandemic/Epidemic Events	Revised
8462	School Safety	Revised
8740	Bonding	Revised

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #53-21 – Accept Resignation of Jennifer Smicker, Health & Wellness Specialist**

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

WHEREAS, **Jennifer Smicker**, Health & Wellness Specialist, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Jennifer Smicker be accepted effective October 4, 2021.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #54-21 – Employ Patient Health Care Instructor**

Moved by Mr. Booth and seconded by Mr. Arnold to adopt the following resolution:

Employ: **Angela Diehl**  
Program: Patient Health Care  
Beginning: October 11, 2021  
Salary Step: C-10 – (pro-rated for 149.5 days) – 21 pays for the remainder of the 2021-2022 school year.  
5 Extended Days beginning on October 6, 2021  
Note: Pending receipt of BCI/FBI background checks with no record and Teaching license.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #55-21 – Accept Resignation of Cynthia Rogers, Office Assistant, Registrar/Financial Aid Assistant**

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

WHEREAS, **Cynthia Rogers**, Office Assistant, Registrar/Financial Aid Assistant, Adult Technical Training has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Cynthia Rogers be accepted effective October 29, 2021.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #56-21 – Employ Office Assistant, Registrar/Financial Aid Assistant –  
Adult Technical Training**

Moved by Mr. Booth and seconded by Mr. Stacy to adopt the following resolution:

Employ, **Rachel Heiss** as full-time Office Assistant, Registrar/Financial Aid Assistant, Adult Technical Training beginning October 25, 2021.

Her employment classification will be Classification II, Step 3 - (7 ½ hours/day) - (260 days a year) at \$23,457.50 (pro-rated salary for 179 days) – 16 pays for the remainder of the 2021-2022 school year. (Pending receipt of BCI/FBI background checks with no record)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #57-21 – Approve Family & Medical Leave for Wendy Ketelsen**

Moved by Mr. Lauer and seconded by Mr. Lyons to adopt the following resolution:

BE IT RESOLVED, That, upon recommendation of the Superintendent, **Wendy Ketelsen**, Financial Aid & Student Services Advisor, be approved for Family & Medical Leave beginning September 13, 2021, through September 12, 2022, (using sick leave, personal and days without pay) per the Family & Medical Leave Act (FMLA) and board Policy 4430.01.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

Recess into Executive Session

Moved by Mr. Booth and seconded by Ms. Adams Hall to recess into Executive Session to consider the employment of a public employee or official at 6:27 p.m.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye.

President Mrs. West declared the meeting back in session at 7:27 p.m.

**Resolution #58-21 – Employ Superintendent – Anthony M. Huffman**

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

WHEREAS, Superintendent Dennis A. Blatt, as submitted his resignation for retirement purposes, effective, January 1, 2022; and,

WHEREAS, The Board wishes to employ Anthony M. Huffman as Superintendent, beginning January 1, 2022, and continuing through July 31, 2024 (2 years 7 months) at annual salary of \$128,000. (Prorated 150 work days \$73,846.50 to July 31, 2022)

BE IT FURTHER RESOLVED that the Superintendent receive all benefits afforded other administrative employees, including severance pay, personal leave, hospitalization, dental, vision and life insurance and be granted four weeks' vacation in addition to holidays as provided for in Board Policy.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Lyons and seconded by Mr. Lauer to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Absent; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the meeting adjourned at  
7:29 p.m.

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President

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Treasurer