

RECORD OF PROCEEDINGS

HELD

February 10, 2022

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on February 10, 2022 at 6:00 p.m. in the Annex Board Room.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Booth gave the opening prayer.

Introduction of Guests – Mike Elliott, Kaye Spiker, and Evan Schaad

Treasurer's Report and Business

- a. New Grants
- b. Ohio Auditor of State Award

Resolution #10-22

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of January 13, 2022.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of January 2022.
- c. Approve transfer of \$50,000.00 from the General Fund (001) to Permanent Improvement Fund (003-0000) Building, Facility and Grounds Improvement.
- d. Authorize the Treasurer to establish the **GEER II** Fund (Fund 508-9022) for the 2021-2022 school year; increase and approve revenue and appropriations in the amount of \$99,932.
- e. Approve increase of Revenue in the amount of \$230,656 and Appropriations \$189,332 (Fund 001) for FY2022 due to House Bill 110 adjustments.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Sophomore Hands On was held February 8&9, 2022
- b. Marietta Area Chamber of Commerce Annual Dinner Meeting, Monday - March 14th @ Marietta College – Dyson-Baudo Recreation Center.
- c. Blended Learning Approval sent to State for Approval
- d. Short Term Certificate for Adult Tech Students - \$30,750
- e. Grants (Graduation Pathways Grant/Summer Camp Grants/Career Awareness)
- f. Board Policies
- g. SB166 – Driver’s Education Funding
- h. County Wide Professional Development Day – September 23, 2022

Resolution #11-22

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Accept the following donations:
 - 1. ECO USA, 516 Camden Street, Parkersburg, WV 26101 donated a 20 Horsepower Steam Boiler worth \$1,500 to the Industrial Maintenance Mechanic program.
 - 2. Shaun Fullmer, 804 N 7th Street, Marietta, OH 45750 donated a 2005 Toyota Prius to be used by the Auto Mechanics Program.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Sara Sauls	Medical Assistant	\$22.40	February 14, 2022
Sara Sauls	Medical Billing Specialist	\$22.40	February 14, 2022
Sara Sauls	STNA	\$22.40	February 14, 2022
Robin Wright	STNA	\$24.80	February 14, 2022

- c. Approve Blended Learning Plan for Washington County Career Center for the school year 2021-2022.
- d. Approve College Credit Plus Memorandum of Understanding and Data Sharing Agreement between Zane State College and Washington County Career Center for the academic year 2022-2023.
- e. Approve agreement between Southeastern Ohio Regional Medical Center and Washington County Career Center to establish a clinical education affiliations agreement for phlebotomy clinicals.
- f. Approve Short Term Certificate Award Agreement between the Ohio Department of Higher Education and Washington County Career Center for a project period of January 3, 2022, through June 30, 2023.

- g. Approve Workforce Development System Subgrant Agreement between Ohio Valley Employment Resources and Washington County Career Center for a period of grant 9/30/2021-9/29/2024.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #12-22 – Employ Compliance & Workforce Development Manager – Adult Technical Training

Moved by Mr. Lauer and seconded by Mr. Lyons to approve the following resolution:

Employ **Heidi Comstock** as a full-time Compliance & Workforce Development Manager, Adult Technical training beginning February 16, 2022.

Her employment classification will be Classification I, Step 1 (7 ½ hours per day) - (260 days a year) at \$23,632.18 (pro-rated salary for 97 days) – 8 pays for the remainder of the 2021-2022 school year.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #13-22 – Accept Retirement of John Moore, Industrial Training Coordinator

Moved by Mr. Arnold and seconded by Mr. Lyons to adopt the following resolution:

WHEREAS, **John Moore, Industrial Training Coordinator** with 23 years of service at the Career Center has requested to be released from his contract of employment for retirement purposes by way of his letter of retirement effective April 1, 2022; and,

BE IT RESOLVED, That severance pay be provided under the provisions of his contract; and,

BE IT FURTHER RESOLVED, That the Board of Education commends him for his public service rendered, commitment to students, and loyalty to the school and the community; and,

Be IT FURTHER RESOLVED, That this retirement is accepted with deep regret, but with best wishes and sincere appreciation.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #14-22 – Approve Board Policies

Moved by Mr. Arnold and seconded by Ms. Adams Hall to adopt the following resolution:

BE IT RESOLVED, the board approves the following policy changes (new, revised) as set forth below:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Change</u>
1439	Holidays	New
1616	Staff Dress and Grooming	New
2271	College Credit Plus	Revised
2730.01	Blended Learning	Revised
5511	Dress and Grooming	Revised
5772	Weapons	Revised
6110	Grant Funds	Revised
6114	Cost Principles – Spending Federal Funds	Revised
6325	Procurement – Federal Grants/Funds	Revised
6423	Use of Credit Cards	Revised
7217	Weapons	Revised
8500	Food Services	Revised

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Booth and seconded by Mr. Lauer to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;
Mrs. West, Aye. President West declared the meeting adjourned at 6:34 p.m.

President

Treasurer