

## RECORD OF PROCEEDINGS

HELD

June 9, 2022

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on June 9, 2022 at 6:00 p.m. in the Annex Board Room.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Lang gave the opening prayer.

Introduction of Guests – Mike Elliott, Evan Schaad, Heather Klintworth, and Tim Kilpatrick.

Treasurer's Report and Business

a. Finance Report

### **Resolution #34-22**

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of May 12, 2022.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of May 2022.
- c. Authorize the Treasurer to establish the **Aspire Grant** (Fund 501-9023) for the 2022-2023 school year; approve revenue and appropriations in the amount of \$129,227.
- d. Authorize the Treasurer to establish the **Carl Perkins-Adult Grant** (Fund 524-923A) for the 2022-2023 school year; approve revenue and appropriations in the amount of \$67,496.68.
- e. Authorize the Superintendent and Treasurer to enter into an agreement with Ohio School Plan for property insurance coverage, not to exceed the amount of \$31,982 effective July 1, 2022.
- f. Approve renewal of service agreement with Johnson Controls for the fiscal year 7/1/2022 to 6/30/2023 for \$15,298.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Honor Roll – 4<sup>th</sup> Nine Weeks
  - i. Directly Enrolled – Jackson Schaad – 4.0
- b. WTI General Services Roof Assessment Proposal
- c. Summer Camp for 7-10<sup>th</sup> grade students
- d. Staff Changes
- e. Negotiated Agreement
- f. Memorandum of Understanding – Tuition Reimbursement
- g. Board Meeting, Monday, June 27<sup>th</sup> time moved to 5:30 PM
- h. Fiber Optics Technician Grant
- i. Tuition Increase for Adult Tech

**Resolution #35-22**

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Accept the following donations:
  - 1) Sherwin-Williams, 3450 E. Main Street, Columbus, OH 43213, donated an air paint shaker, boarder, and #12 single edge razor to the Auto Collision Repair & Refinishing lab.
  - 2) Sisters Health Foundation, 4420 Rosemar Center, Suite 204, PO Box 4440, Parkersburg, WV 26104 grant in the amount of \$25,000 for the SynDaver Surgical Manikin.
- b. Approve the following supplemental contracts for 2022-2023 school year:

<b>Secondary</b>		
Lynette Snyder	LPDC	Time sheet @ hourly rate
Ben Schenkel	LPDC	Time sheet @ hourly rate
Chelsea Warren	LPDC	Time sheet @ hourly rate
Chad Barth	Auto Collision Repair & Refinishing	1 day (7 hours)
William Cieslewski	Intervention Specialist	2 days (14 hours)
Anastasia Elliott	School Counselor	18 days (126 hours)
Charles Brian Kittle	Intervention Specialist	2 days (14 hours)
Jason Lipot	Landscape Construction & Turf Management	7 days (49 hours)
Melissa Morris	Intervention Specialist	2 days (14 hours)
Tamara O’Connor	Science	2 days (14 hours)
Amy Pinkerton	Pre-Nursing	5 days (35 hours)

Cynthia Schwendeman	School Counselor	18 days (126 hours)
Kristin Sigman	Science	2 days (14 hours)
Tyler Stacy	Welding	5 days (35 hours)
Bobbi Webb	Social Studies	2 days (14 hours)
Deana Wolfe	Intervention Specialist	2 days (14 hours)

\*Per Article 7.05 Extended Service Schedule, – Teacher granted up to five (5) extended days for 2<sup>nd</sup> year.

- c. Amend Classified Staff Contract and Job Description for Office Assistant to the School Counselors from a 200-day contract to a 210-day contract. Contract Resolution #30-22 and Job Description Resolution #60-17.
- d. Approve Resident Educator allocation for July 1, 2022 through June 30, 2023 per Article 11.08 Tuition Reimbursement, H:

<b>Resident Educator:</b>		
Chad Barth	Third Year – Rio Grande	\$3,000
Heather Klintworth	First Year – Rio Grande	\$3,000
Amy Pinkerton	Second Year – Rio Grande	\$3,000
Tyler Stacy	Second Year – Rio Grande	\$3,000

- e. Employ the following instructors for the Summer School program ending June 30, 2022:

<u>Name</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Shari Elflin	\$30.00	June 13, 2022
Anastasia Elliott	\$30.00	June 13, 2022
Emily Ketelsen	\$30.00	June 13, 2022
Melissa Morris	\$30.00	June 13, 2022
Cynthia Schwendeman	\$30.00	June 13, 2022
Chelsea Warren	\$30.00	June 13, 2022
Rebecca Wears	\$30.00	June 13, 2022

- f. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2023:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Mendy Barth	Medical Assistant	\$24.80	July 1, 2022
Mendy Barth	Medical Billing Specialist	\$24.80	July 1, 2022
Gene Bartlett	CDL	\$31.00	July 1, 2022
Amy Brokaw	Medical Assistant	\$21.60	July 1, 2022
Amy Brokaw	Medical Billing Specialist	\$21.60	July 1, 2022
Sam Brookover	DIT	\$46.00	July 1, 2022
Sam Brookover	HVAC-R	\$32.00	July 1, 2022
Jeff DeLong	Chemical Technician	\$32.00	July 1, 2022

<b>Name</b>	<b>Area</b>	<b>Rate/Hr.</b>	<b>Effective</b>
Jeff DeLong	DIT	\$46.00	July 1, 2022
Jeff DeLong	Industrial Maintenance Mechanic	\$32.00	July 1, 2022
Jack DuVall	Chemical Technician	\$29.00	July 1, 2022
Jack DuVall	DIT	\$43.00	July 1, 2022
Jack DuVall	Industrial Maintenance Mechanic	\$29.00	July 1, 2022
Jack DuVall	Instrumentation & Electricity	\$29.00	July 1, 2022
Hannah Easton	Medical Assistant	\$21.60	July 1, 2022
Hannah Easton	Medical Billing Specialist	\$21.60	July 1, 2022
Hannah Easton	Phlebotomy	\$21.60	July 1, 2022
Charles “Brad” Griffin	Industrial Maintenance Mechanic	\$26.00	July 1, 2022
Charles “Brad” Griffin	Instrumentation & Electricity	\$26.00	July 1, 2022
Ashley Hardesty	Aspire	\$22.40	July 1, 2022
Ashley Hardesty	Medical Assistant	\$22.40	July 1, 2022
Ashley Hardesty	Medical Billing Specialist	\$22.40	July 1, 2022
Ashley Hardesty	STNA	\$22.40	July 1, 2022
Craig Hellinger	DIT	\$42.00	July 1, 2022
Craig Hellinger	HVAC-R	\$28.00	July 1, 2022
Earnest “Pat” Hulsey	DIT	\$45.00	July 1, 2022
Earnest “Pat” Hulsey	Instrumentation & Electricity	\$31.00	July 1, 2022
James Kerns	DIT	\$46.00	July 1, 2022
James Kerns	Industrial Maintenance Mechanic	\$32.00	July 1, 2022
Brian Kincaid	Chemical Operator	\$29.00	July 1, 2022
Brian Kincaid	DIT	\$43.00	July 1, 2022
Brian Kincaid	Industrial Maintenance Mechanic	\$29.00	July 1, 2022
Brian Kincaid	Instrumentation & Electricity	\$29.00	July 1, 2022
Sherman Koons	Adult Diploma Program	\$24.80	July 1, 2022
Sherman Koons	Aspire	\$24.80	July 1, 2022
James Krotkiewicz	Chemical Technician	\$32.00	July 1, 2022
James Krotkiewicz	DIT	\$46.00	July 1, 2022
James Krotkiewicz	Industrial Maintenance Mechanic	\$32.00	July 1, 2022

<b><u>Name</u></b>	<b><u>Area</u></b>	<b><u>Rate/Hr.</u></b>	<b><u>Effective</u></b>
James Krotkiewicz	Instrumentation & Electricity	\$32.00	July 1, 2022
Megan Ludwig	Surgical Technologist	\$23.20	July 1, 2022
Melissa Mahaney	Medical Assistant	\$22.40	July 1, 2022
Brandy McBride	Medical Assistant	\$22.40	July 1, 2022
Stephen McIntire	Chemical Operator	\$29.00	July 1, 2022
Stephen McIntire	DIT	\$43.00	July 1, 2022
Stephen McLain	DIT	\$43.00	July 1, 2022
Stephen McLain	Industrial Maintenance Mechanic	\$29.00	July 1, 2022
Stephen McLain	Instrumentation & Electricity	\$29.00	July 1, 2022
Tamara O'Connor	Chemical Operator	\$32.00	July 1, 2022
Tamara O'Connor	Chemical Technician	\$32.00	July 1, 2022
James Rarey	Chemical Technician	\$29.00	July 1, 2022
James Rarey	Instrumentation & Electricity	\$29.00	July 1, 2022
Coy Rosenlieb	DIT	\$46.00	July 1, 2022
Coy Rosenlieb	Industrial Maintenance Mechanic	\$32.00	July 1, 2022
Coy Rosenlieb	Welding	\$32.00	July 1, 2022
Esther Salem	Computers	\$26.00	July 1, 2022
Esther Salem	COST	\$29.00	July 1, 2022
Jennifer Shoup	Medical Assistant	\$20.80	July 1, 2022
Molly Snyder	Surgical Technologist	\$21.60	July 1, 2022
Tyler Stacy	Welding	\$28.00	July 1, 2022
Kayla Theiss	Surgical Technologist	\$21.60	July 1, 2022
Darrell Veyon	Chemical Operator	\$32.00	July 1, 2022
Darrell Veyon	Chemical Technician	\$32.00	July 1, 2022
Darrell Veyon	DIT	\$46.00	July 1, 2022
Darrell Veyon	Industrial Maintenance Mechanic	\$32.00	July 1, 2022
Brian Wise	CDL	\$29.00	July 1, 2022
Kathy Wolfe-Crouser	Adult Diploma Program	\$24.80	July 1, 2022
Kathy Wolfe-Crouser	Aspire	\$24.80	July 1, 2022

- g. Employ the following part-time Adult Technical Training non-instructors for the year ending June 30, 2023:

<b><u>Name</u></b>	<b><u>Area</u></b>	<b><u>Rate/Hr.</u></b>	<b><u>Effective</u></b>
Gene Bartlett	PT CDL Manager	\$35.65	July 1, 2022
Mary "Ashli" Diamond	Aspire Manager	\$26.68	July 1, 2022
Mary "Ashli" Diamond	Ohio Options Manager	\$26.68	July 1, 2022

Cynthia Rogers	Assessment Center Support B-6	\$21.53	July 1, 2022
Cynthia Rogers	PT Assessment Center Manager C-6	\$23.42	July 1, 2022
Cynthia Schwendeman	Counselor H-1	\$32.49	July 1, 2022
Kayla Theiss	PT Surgical Technologist Manager	\$24.84	July 1, 2022

- h. Amend Pamela Pfalzgraf, Medical Billing Specialist contract from the effective date of May 16, 2022, to April 29, 2022. Resolution #30-22.
- i. Approve addendum and updated “Clinical Education Affiliation Agreement” with Memorial Health Systems and Washington County Career Center-Adult Technical Training for medical programs effective May 1, 2022.
- j. Approve agreement with Holzer Health Systems and Washington County Career Center-Adult Technical Training for medical programs beginning August 1, 2022 and ending on July 31, 2023.
- k. Approve MOU between Washington County Career Center and Washington County Career Center Teachers’ Association per Article 11.08 Tuition Reimbursement, College Credit Plus (CCP).
- l. Approve Affiliation Agreement with Washington County Career Center-Adult Technical Training and Muskingum Valley Health Centers for medical programs beginning June 10, 2022 and ending on June 10, 2023.
- m. Approve textbook for “Biology” 1<sup>st</sup> edition (ISBN 9780328925124).
- n. Recognize Business Professionals of America (BPA) National competition:  
 Jacob Tice – 5<sup>th</sup> Place in Database Applications (out of 52 contestants)  
 Andrew Smith – 10<sup>th</sup> Place in Database Applications (out of 52 contestants)  
 Jacob Tice was also recognized and won a prize for the 2<sup>nd</sup> highest score on the Certiport certification exam.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #36-22 – Food Prices for 2022-2023**

Moved by Mr. Lauer and seconded by Mr. Lyons to adopt the following resolution:

BE IT RESOLVED, That food prices be established for the 2022-2023 school year as follows;

<u>National School Lunch Program</u>	
Breakfast (student)	Free
Type “A: Lunch (student & adult)	\$3.00

Reduced Lunch Price	\$ .40
Adult Lunches	\$4.00

Ala-Carte Item prices are to be determined as an adjustment based on vendor pricing.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #37-22 – Employ Cosmetology Instructor**

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

Employ: **Donna Matheny**  
Program: Cosmetology  
Beginning: August 22, 2022  
Salary Step: C-10 – Half-days (93.5 full-time equivalent days)

2.5 Extended Days beginning on August 15, 2022

Note: Pending teaching license.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #38-22 – Employ Math Instructor**

Moved by Mr. Lauer and seconded by Mr. Booth to adopt the following resolution:

Employ: **Betsy Schramm**  
Academic: Mathematics  
Beginning: August 22, 2022  
Salary Step: B-6  
5 Extended Days beginning on August 15, 2022

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #39-22 – Employ Alternatives to Graduation Pathways  
Teacher/Coordinator**

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

Employ: **Christopher Porter**  
Program: Alternatives to Graduation Pathways Teacher/Coordinator  
Beginning: August 22, 2022  
Salary Step: A-10  
5 Extended Days beginning on August 15, 2022  
Note: Pending Receipt of BCI/FBI background checks with no record.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #40-22 – Employ English Instructor**

Moved by Mr. Booth and seconded by Mr. Lyons to adopt the following resolution:

Employ: **Darcie Porter**  
Academic: English  
Beginning: August 22, 2022  
Salary Step: AA-10  
5 Extended Days beginning on August 15, 2022  
Note: Pending Receipt of BCI/FBI background checks with no record.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #41-22 – Patient Health Care Instructor**

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

Employ: **Heather Klintworth**  
Program: Patient Health Care  
Beginning: August 22, 2022



Salary Step: C-10  
5 Extended Days beginning on August 15, 2022  
Note: Pending Receipt of BCI/FBI background checks with no record and  
teacher license.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.08, such  
employee shall be directed and assigned.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #42-22 – Ratify Changes to Negotiated Agreement with Washington  
County Career Center Teachers’ Association**

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following resolution:

WHEREAS, a tentative agreement was reached on June 6, 2022, between representatives  
of the Board of Education and representatives of the Washington County Teachers’  
Association; therefore,

BE IT RESOLVED, That the Washington County Joint Vocational School District Board  
of Education ratifies the changes to the negotiated contract with the Washington County  
Career Teachers’ Association in accordance with the negotiated items. The contract  
begins July 1, 2022 and ends June 30, 2025, (3 years).

BE IT FURTHER RESOLVED, The base salary for a degreed bargaining unit member  
with no experience will be \$43,073 effective July 1, 2022.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #43-22 – Salary Schedule Classified Employees**

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following resolution:

WHEREAS, That the salary schedules for the classified personnel be adopted as  
submitted by the Superintendent effective July 1, 2022.

BE IT RESOLVED, The base hourly rate for Step A-1 will be \$15.11 for FY23, \$15.68  
for FY24, and \$16.27 for FY25.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #44-22 – Approve Bonus for Full-Time Staff**

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following resolution:

WHEREAS, the Board wishes to demonstrate fairness to all full-time staff members, and

WHEREAS, the changes in the medical insurance plans for 2022 will result in increased deductibles and more out-of-pocket expenses for most staff.

BE IT RESOLVED, That the Board offers an annual bonus payment of \$750 to all full-time staff to be paid on July 20, 2022, July 20, 2023, and July 19, 2024.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #45-22 – Salaries Administrative Personnel**

Moved by Mr. Lauer and seconded by Mr. Booth to approve the following resolution:

BE IT RESOLVED, That the salaries of the administrative personnel be as listed for the 2022-25 school year effective July 1, 2022, 3.75% increase for 2022-23, 3.75% increase for 2023-24, and 3.75% increase for 2024-25.

Name	Position	2022-23 Salary	Total Days
Michael Elliott	Secondary Director	\$118,259	260
Tim Kilpatrick	Assistant Secondary Director	\$100,447	219 (A)
Evan Schaad	Adult Technical Training Director	\$118,259	260

(A)– Effective start date of the first Monday of August each year.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #46-22 – Superintendent’s Salary**

Moved by Mr. Booth and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, To grant an increase of 3.75% effective August 1, 2022, 3.75% effective August 1, 2023, and an increase of 3.75% effective August 1, 2024 for **Anthony M. Huffman**, Superintendent. New salary effective August 1, 2022 is \$132,800.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #47-22 – Treasurer’s Salary**

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, To grant an increase of 3.75% effective August 1, 2022, 3.75% effective August 1, 2023, and an increase of 3.75% effective August 1, 2024 for **Joseph O. Crone, Treasurer**. New salary effective August 1, 2022 is \$99,825.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

**Resolution #48-22 – Adult Technical Training Tuition Increase**

Moved by Mr. Lauer and seconded by Mr. Lyons to approve the following resolution:

Adult Technical Training to have a tuition increase beginning on or after September 26, 2022. Tuition chart below:

### Current Programs and Tuition Costs

Program	Hours	Current Tuition Costs	Proposed Tuition Costs
Adv HVAC-R	720	\$ 7,350.00	\$7,790.00
Adv Welding	720	\$ 7,350.00	\$7,790.00
BOSS	176	\$ 2,625.00	\$2,785.00
Chemical Operator	200	\$ 1,785.00	\$1,890.00
Chemical Technician	600	\$ 5,355.00	\$5,675.00
HVAC-R	720	\$ 7,350.00	\$7,790.00
I&E	720	\$ 7,350.00	\$7,790.00
Industrial Lab Technician	200	\$ 1,785.00	\$1,890.00
Intro to Industrial Maintenance	200	\$ 1,785.00	\$1,890.00
Industrial Maintenance Mechanic	720	\$ 7,350.00	\$7,790.00
Medical Assistant	900	\$ 6,170.00	\$7,000.00
Medical Billing & Coding	600	\$ 5,355.00	\$5,675.00
Phlebotomy	172	\$ 1,890.00	\$2,005.00
Pipe Welding	720	\$ 7,350.00	\$7,790.00
STNA	80	\$ 625.00	\$ 700.00
Surgical Technology	900	\$ 7,350.00	\$8,010.00
Welding	720	\$ 7,350.00	\$7,790.00
CDL	160	\$ 4,308.00	\$4,565.00
CDL + Hazmat	176	\$ 4,738.00	\$5,020.00

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

### ADJOURNMENT

Moved by Mr. Arnold and seconded by Mr. Booth to adjourn.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the meeting adjourned at  
 6:30 p.m.

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President

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Treasurer