

WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
December 8, 2022
6:00 PM
Foor Technology Center

A. Call to Order

Roll Call:	Ms. Adams Hall	_____	:	Mr. Arnold	_____	;
	Mr. Booth	_____	;	Mr. Lang	_____	;
	Mr. Lauer	_____	;	Mr. Lyons	_____	;
	Mrs. West	_____	;			

B. Pledge of Allegiance

C. Opening Prayer

D. Recess for Board Appreciation Dinner

Moved by _____ and seconded by _____ that the meeting is recessed for a Board Appreciation Dinner with the guest to reconvene in the Annex Board Room following the dinner.

RECONVENE MEETING

President Mrs. West declared the meeting back in session at _____ PM.

E. Introduction of Guests

F. Treasurer's Report and Business

1. Report

- a. Audit Report
- b. Red Tree Financial Advisor

2. **Resolution #72-22**

Moved by _____ and seconded by _____ to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of November 10, 2022.
- b. Approve the Financial Report by the fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of November 2022.
- c. Approve the transfer of \$2,000,000.00 from the General Fund (001) to the Permanent Improvement Fund (003-0000) for Building, Facility, and Grounds Improvement.
- d. Authorize Treasurer to contract with Red Tree Investment Group as Investment Advisor to invest a portion of Interim Funds not to exceed the allowable limits established in ORC § 135.14.
- e. Authorize the Treasurer to increase the Fixed Asset/Equipment (Capitalization) amount from \$1,000 to \$5,000 retroactively to July 1, 2022, and to make appropriate updates in Board Policy 7450.

Roll Call: Ms. Adams Hall _____: Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

G. Communications

H. Director’s Report (See Page 6)

I. Superintendent’s Report and Business

1. Report

- a. Thanksgiving Dinner
- b. Board Appointed Committees
- c. Medical Renovation
- d. Restroom Renovation
- e. Retiree
- f. Other

2. **Resolution #73-22**

Moved by _____ and seconded by _____
 to approve the following consent agenda items:

- a. Accept the following donations:
 - 1. Garfield Internal Medicine & Pediatric, 2012 Garfield Avenue #2, Parkersburg, WV donated a box BD precision Glide 21G needle, box 23GX 1-inch needles, box easy point retractable needles 25GX 5/8, box 3ml 23G x 1-inch vanish point syringes and 1 case of speculums to the Medical Assistant program.
 - 2. John Miller, donated \$50.00 to the Auto Collision program.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2023.

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*David Michael “Mike” Guthrie	CDL	\$27.00	January 3, 2023
**Jeff Stewart	Chemical Operator	\$30.00	November 14, 2022
**Jeff Stewart	Chemical Technician	\$30.00	November 14, 2022
**Jeff Stewart	DIT	\$43.00	November 14, 2022
*Kayla Walker	Health Specialized Training	\$23.60	December 12, 2022

(*) Pending new hire paperwork, background checks, and the Ohio Department of Education permit.

(**) Amended from Resolution #69-22, pending new hire paperwork.

- c. Employ the following part-time Adult Technical Training non-instructor for the year ending June 30, 2023:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*David Michael “Mike” Guthrie	CDL Support Technical	\$20.25	January 3, 2023

(*) Pending new hire paperwork and background checks.

- d. Employ the following substitute teacher at a rate of \$150/per day for the 2022-2023 school year: Kaylee Ullman (pending new hire paperwork).

- e. Approve Commercial Facility Fire Contract with City of Marietta at the cost of \$500 for one year beginning January 1, 2023, ending December 31, 2023.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

3. Resolution #74-22 – Accept Retirement of Cynthia Schwendeman, School Counselor

Moved by _____ and seconded by _____ to adopt the following resolution:

WHEREAS, **Cynthia Schwendeman**, School Counselor with 30 years of service at the Career Center has requested to be released from her contract of employment for retirement purposes by way of her letter of retirement effective June 1, 2023; and,

BE IT RESOLVED, That severance pay be provided under the provisions of her contract; and,

BE IT FURTHER RESOLVED, That the Board of Education commends her for her public service rendered, commitment to students, and loyalty to the school and the community; and,

BE IT FURTHER RESOLVED, That this retirement is accepted with deep regret, but with best wishes and sincere appreciation.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

4. Resolution #75-22 – Approve Board Policy

Moved by _____ and seconded by _____ to adopt the following resolution:

BE IT RESOLVED, That the Board of Education approves the following policy changes (revised) as set forth below:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Change</u>
7450	Property Inventory	Revised
8451	Pediculosis (Head Lice)	Revised

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
 Mr. Booth _____; Mr. Lang _____;
 Mr. Lauer _____; Mr. Lyons _____;
 Mrs. West _____;

5. Resolution #76-22 – Accept the Resignation of Corey Lewis, Information Technology Specialist

Moved by _____ and seconded by _____ to adopt the following resolution:

WHEREAS, Corey Lewis, Information Technology Specialist, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Corey Lewis be accepted effective December 27, 2022.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

6. Resolution #77-22 – Appointment of Pro-Tempe for Organizational Meeting

Moved by _____ and seconded by _____ to Appoint _____ as President Pro-Tempe for Organizational Meeting to be held on _____ at _____ PM.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

- J. Information, Reports, & Public Participation
- K. Future Business
- L. Questions
- M. Recess to Executive Session

Moved by _____ and seconded by _____ to recess into Executive Session to evaluate the Superintendent and Treasurer as permitted by the Ohio Sunshine Law at _____ PM.

Roll Call: Ms. Adams Hall _____; Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

President Mrs. West declared the meeting back in session at _____ PM.

- N. Adjournment

Moved by _____ and seconded by _____ to adjourn at _____ PM.

Roll Call: Ms. Adams Hall _____: Mr. Arnold _____;
Mr. Booth _____; Mr. Lang _____;
Mr. Lauer _____; Mr. Lyons _____;
Mrs. West _____;

NEXT MEETING:

Organization & Regular Meeting

TBD

Annex Board Room

Adult Technical Training

Director Report

December 2022

Noteworthy events:

1. BB2C Family Career Awareness Day
2. Veterans' Day-recognized our 7 postsecondary Veteran students
3. Completed First Fiber Tech Cohort
4. Instructor Training Academy (In service) held for 14 instructors
5. Hosted Neil Polk, new Workforce Development Officer for OMJ
6. Erica Chidester attended Ohio Provider Resource Training. We plan to offer Direct Support Professional (DSP) training to the Washington County Board of Developmental Disabilities.
7. Workforce West Virginia CDL Training event

Customized Trainings/company visits:

1. Simex Electricity Training
2. Mahle Electricity Training
3. Noria Machine Lubrication Training
4. Solvay-Willow Island I & E Testing
5. Kraton New Hiring Training
6. Carr Concrete Welding Testing
7. Memorial Health Systems MA Training
8. Company Visits-Washington Electric Co-Op,
9. Recruitment Visits-MOVTI, Frontier, Marietta High School Career Day

Announcements and updates:

1. Driver's Ed Approval pending with ODPS
2. Jobs & Hope West Virginia
3. CTX Approval for FY23 through the Ohio Department of High Ed



Veteran Student Recognition



Marietta High School Career Day

DIRECTOR'S REPORT – SECONDARY November 2022

- November Students of the Month – Emma Bauerbach is a Marietta Senior in our Sports Medicine & Exercise Science Program and Taylor Bowers is a Warren Senior in our Graphic Design & Video Production Program.
- Our monthly staff meeting was held on Nov. 1.
- School was closed on Nov. 11 in observance of Veterans Day.
- As a Veteran's Day tribute, inspirational speaker, Purple Heart recipient, and minister, Caleb Perkins, spoke to our student body about his experiences during his deployment in the military.
- A rapid release fire drill was held on Nov. 18.
- Progress reports were due on Nov. 22.
- Our annual family-style Thanksgiving dinner was held on Nov. 22.
- School was closed Nov. 23 – Nov. 28 for Thanksgiving break.
- Approximately 600 8th grade students from our district schools toured our programs and facilities during the month of November.
- Students Solving Problems (SSP) and NTHS held a food drive to benefit the Gospel Mission in Marietta.

Family-style Thanksgiving dinner

