

RECORD OF PROCEEDINGS

HELD

January 13, 2022

The Board of Education of the Washington County Joint Vocational School District met for the Organizational and Regular meeting on January 13, 2021 at 6:00 p.m. in the Annex Board Room.

President Pro-Tempore Mrs. West started the meeting

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mrs. West gave the opening prayer.

Election of officers:

President: Nomination(s): Mrs. West by Mr. Lauer.

Moved by Mr. Lauer that nominations be closed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Abstain.

Vote on the Nomination(s) of Mrs. West for President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Abstain.

Vice President: Nomination(s): Mr. Lauer by Mr. Arnold.

Moved by Mr. Arnold that nominations be closed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye;

Vote on the Nomination(s) of Mr. Lauer for Vice President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye;

Elected President takes charge of the meeting.

Resolution #1-22 – The Appointees

Moved by Mr. Lyons and seconded by Mr. Lauer to approve the following resolution:

- a. Appoint **Mr. Arnold** as legislative liaison representative to OSBA during 2022.
- b. Appoint **Mrs. Debbie West** as OSBA Student Achievement Liaison during 2021.
- c. Appoint **Mr. Crone** as designee to attend public records access training required for Board members for each term of office (ORC 109.43)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #2-22 – Set Time & Place of Regular Monthly Meetings

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following resolution:

Place: Washington County Career Center
Time: 6:00 p.m. or changed by vote
Date: 2nd Thursday of each month or changed by vote

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #3-22 – Standing Authorizations

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following resolution:

- a. Authorize Treasurer to request Advance Draws for 2022.
- b. Authorize Treasurer to invest funds for 2022.
- c. Designate the Marietta Times as the official newspaper for the Washington County Career Center (ORC 7.125).

- d. Establish the Board Service Fund at \$4,000 for payment of expenses actually incurred by the Board members in the performance of their duties or members elect in training and orientation to the performance of their duties (ORC 3315.15).
- e. To approve membership in the Ohio School Boards Association, Ohio Association of School Business Officials and Ohio Association of Secondary School Administrators.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #4-22 – Committee Appointments 2022

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following 2022 Committees:

Superintendent & Treasurer Evaluations:
Lloyd Booth, Chairman & Debbie West

Finance/Audit:
Jeff Lauer, Chairman & Pat Lang

Buildings, Grounds & Leases
Lloyd Booth, Chairman & Stacey Adams-Hall

Curriculum (includes Material & Equipment):
Jeff Lauer, Chairman & Stacey Adams-Hall

Negotiations:
Debbie West, Chairman & Hugh Arnold

Policy:
Pat Lang, Chairman & Steve Lyons

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Regular Meeting

Introduction of Guests – Mike Elliott, Kaye Spiker and Evan Schaad

Treasurer's Report and Business

1. Report
 - a. Auditor of State FY21 Audit
 - b. HB 110 Funding Update – January Payment
 - c. Consent Agenda Reminder

Resolution #5-22

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of December 9, 2021.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of December, 2021.
- c. Authorize the Treasurer to establish the **Ohio School Safety Grant Fund** (Fund 499-922S) for the 2021-2022 school year; increase and approve revenue and appropriations in the amount of \$2,822.
- d. Authorize the Treasurer to establish the **ARC – HVAC Grant Fund** (Fund 599-922H) for the 2021-2022 school year; increase and approve revenue and appropriations in the amount of \$75,000.
- e. Authorize the Treasurer to establish the **Lunchroom – P-EBT Fund** (Fund 006-9022) for the 2021-2022 school year; increase and approve revenue and appropriations in the amount of \$614.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Superintendent's Report and Business:

1. Report
 - a. Certificates of Appreciation for Board members: January – School Board Recognition Month
 - b. Sophomore Visits
 - c. Honor Roll – 2nd Nine Weeks (attached)
 - i. Directly Enrolled – Jackson Schaad – 4.0
 - d. Discipline Events August through December 2021 – 0 Harassment/0 Bullying/1 Intimidation – (ORC 3313.666)
 - e. Compliance & Workforce Development Manager job description
 - f. Grant Updates

Resolution #6-22

Moved by Mr. Lyons and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Accept the following donations:
 1. Estate of Stephen Boone, Michaelyn Boone, 616 Jordan Ridge Lane, Raleigh, NC 27603 donated a 2002 Mazda to the Auto Mechanics program.
 2. Parker Corporation, PO Box 129, Tupper Plains, OH 45783 donated an 8.2L Detroit value valued at \$3,000. to the Diesel Truck Mechanics program.
- b. Employ the following part-time Adult Technical Training non-instructors for the year ending June 30, 2022:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Daniel Francis	CDL Support/Technician	\$19.50	January 18, 2022
Amber Peck	AgriBusiness Planning & Analysis Coordinator	\$20.09	January 18, 2022

- c. Approve Compliance & Workforce Development Manager job description.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #7-22 – Employ Office Assistant – Adult Technical Training

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following resolution:

Employ **Alexa Fouss** as a full-time Office Assistant, Adult Technical training beginning January 31, 2022.

Her employment classification will be Classification II, Step 1 (7 ½ hours per day)- (260 days a year) at \$13,087.36 (pro-rated salary for 109 days) – 10 pays for the remainder of the 2021-2022 school year.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #8-22 – Employ Adult Technical Director

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following resolution:

BE IT RESOLVED, That, upon the recommendation of the Superintendent, **Evan Schaad** be employed as the Adult Technical Training Director with the beginning date of July 1, 2022, continuing through June 30, 2025 (3 years) at a salary of \$113,985 and to pay per diem effective January 14, 2022 – June 30, 2022. (Note: Cost of living increase for 2022-2023 TBD.)

BE IT FURTHER RESOLVED, That the Adult Technical Director receive all other benefits afforded other administrative employees, including severance pay, personal leave, hospitalization, dental, vision, and life insurance, and be granted four weeks' vacation in addition to holidays as provided for in Board Policy.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #9-22 – Amend Salary for Custodian – Joseph Rogers

Moved by Mr. Arnold and seconded by Mr. Booth to approve the following resolution:

Amend from the original contract amount approved per Board Resolution #76-21 for **Joseph Rogers**. His official start date is January 5, 2022.

His employment classification will be Custodial Classification 1, Step 4 – (8-hours/day) (260 days a year) at \$20,406.36 (pro-rated salary for 127 days) – 11 pays for the remainder of the 2021-2022 school year.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Arnold and seconded by Mr. Lauer to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the meeting adjourned
at 6:43 p.m.

President

Treasurer