

RECORD OF PROCEEDINGS

HELD

January 14, 2021

The Board of Education of the Washington County Joint Vocational School District met for the Organizational and Regular meeting on January 14, 2021 at 6:00 p.m. virtually using Microsoft Office Teams.

Treasurer Joseph Crone administered the oath of office to new/former members:

Lloyd Booth – three-year term/Fort Frye Local School District (1/21 to 12/23)
Jeffrey Lauer– three-year term/Frontier Local School District (1/21 to 12/23)
Debbie West – three-year term/Warren Local School District (1/21 to 12/23)
Hugh Arnold – three-year term/Wolf Creek Local School District (1/21 to 12/23)

President Pro-Tempore Mrs. West started the meeting

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Election of officers:

President: Nomination(s): Mrs. West by Mr. Lauer.

Moved by Mr. Arnold that nominations be closed.

Vote on the Nomination(s) of Mrs. West for President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Abstain.

Vice President: Nomination(s): Mr. Lauer by Mr. Arnold.

Moved by Mr. Lang that nominations be closed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye;

Vote on the Nomination(s) of Mr. Lauer for Vice President

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye;

Elected President takes charge of the meeting.

Resolution #1-21 – The Appointees

Moved by Mr. Arnold and seconded by Mr. Booth to approve the following resolution:

- a. Appoint **Mr. Arnold** as legislative liaison representative to OSBA during 2021.
- b. Appoint **Ms. Adams Hall** as OSBA Student Achievement Liaison during 2021.
- c. Appoint **Mr. Crone** as designee to attend public records access training required for Board members for each term of office (ORC 109.43)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #2-21 – Set Time & Place of Regular Monthly Meetings

Moved by Mr. Lauer and seconded by Mr. Lyons to approve the following resolution:

Place: Washington County Career Center
Time: 6:00 p.m. or changed by vote
Date: 2nd Thursday of each month or changed by vote

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #3-21 – Standing Authorizations

Moved by Mr. Lyons and seconded by Mr. Arnold to approve the following resolution:

- a. Authorize Treasurer to request Advance Draws for 2021.
- b. Authorize Treasurer to invest funds for 2021.
- c. Designate the Marietta Times as the official newspaper for the Washington County Career Center (ORC 7.125).

- d. Establish the Board Service Fund at \$4,000 for payment of expenses actually incurred by the Board members in the performance of their duties or members elect in training and orientation to the performance of their duties (ORC 3315.15).
- e. To approve membership in the Ohio School Boards Association, Ohio Association of School Business Officials and Ohio Association of Secondary School Administrators.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #4-21 – Committee Appointments 2021

Moved by Mr. Lauer and seconded by Mr. Lyons to approve the following 2021 Committees:

Superintendent & Treasurer Evaluations:
Lloyd Booth, Chairman & Debbie West

Finance/Audit:
Jeff Lauer, Chairman & Pat Lang

Buildings, Grounds & Leases
Lloyd Booth, Chairman & Stacey Adams-Hall

Curriculum (includes Material & Equipment):
Jeff Lauer, Chairman & Stacey Adams-Hall

Negotiations:
Debbie West, Chairman & Hugh Arnold

Policy:
Pat Lang, Chairman & Steve Lyons

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Regular Meeting

Introduction of Guests – Mike Elliott, Kaye Spiker and Tony Huffman

Treasurer’s Report and Business

1. Report
 - a. Auditor of State FY20 Audit
 - b. Chemours Electricity Grant

Resolution #5-21

Moved by Mr. Lyons and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of December 10, 2020.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of December, 2020.
- c. Authorize the Treasurer to establish the **Chemours Electricity Fund** (Fund 019-921C) for the 2020-2021 school year; increase and approve revenue and appropriations in the amount of \$25,000.00.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Superintendent’s Report and Business:

1. Report
 - a. Certificates of Appreciation for Board members: January – School Board Recognition Month
 - b. Sophomore Visits
 - c. Honor Roll – 2nd Nine Weeks
 - i. Directly Enrolled – Jackson Schaad – 4.0
Brogan Williams – 3.5
 - d. Discipline Events August through December 2020 – 0 Harassment/0 Bullying/0 Intimidation – (ORC 3313.666)
 - e. October 14, 2021 is the 50th Anniversary Celebration
 - f. Vaccines are available Saturday, January 30, 2021 from 9-4

Resolution #6-21

Moved by Mr. Arnold and seconded by Mr. Lyons to approve the following consent agenda items:

- a. Employ the following part-time Adult Technical Training instructor for the year ending June 30, 2021.

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Amanda Logston	Medical Billing Specialist	\$20.80	January 15, 2021

Amanda Logston	Medical Assistant	\$20.80	January 15, 2021
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Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #7-21 – ARC Letter of Support

Moved by Mr. Booth and seconded by Mr. Lauer to approve the following consent agenda items:

WHEREAS the Washington County Joint Vocational Adult Education Center has applied for a grant under the Appalachian Regional Commission in the amount of \$75,000.00 to offset the cost in purchasing equipment. The request would provide updated equipment for our adult HVAC/R Technician Program.

THEREFORE, BE IT RSOLVED, That the Washington County Joint Vocational School Board of Education issue this resolution of support for the grant application and the intended purpose.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

Resolution #8-21 – Family & Medical Leave for Wendy Ketelsen

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

BE IT RESOLVED, That, upon recommendation of the superintendent, Wendy Ketelsen, Financial Aid & Student Services Advisor, be approved for Family & Medical Leave beginning January 21, 2021 through January 20, 2022, (using sick leave, personal and days without pay) per the Family & Medical Leave Act (FMLA) and Board Policy 4430.01.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Booth and seconded by Mr. Lyons to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mr. Lyons, Aye;
Mrs. West, Aye; President West declared the meeting adjourned
at 6:41 p.m.

President

Treasurer