

RECORD OF PROCEEDINGS

HELD

November 14, 2019

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on November 14, 2019 at 6:00 p.m. in the Foor Technology Center.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;

Ms. Adams Hall arrived to the meeting at 6:13 PM

The Pledge of Allegiance was recited and Mrs. West gave the opening prayer.

Introduction of Guests – Kaye Spiker

Treasurer's Report and Business

- a. Storage Building Update
- b. Audit Update

Resolution #67-19

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of October 10, 2019.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of October 2019.
- c. Authorize Treasurer to create **Ohio K-12 Connectivity Grant** (451-9020) for \$1,800.
- d. Authorize Treasurer to amend revenue and appropriations per the funds noted below.
- e. Authorize Treasurer to approve quotes to construct a 35 X 50 storage building for the Landscape & Turf Management Program.
- f. Approve removal of stale dated checks:
 - #98362 May 28, 2019 to Madison Brill \$27.85
 - #98363 May 28, 2019 to Ethan Brown \$15.70
 - #98374 May 28, 2019 to Cross Miller \$12.35
 - #98380 May 28, 2019 to Joseph Titler \$8.75
 - #97809 March 3, 2019 to Morphotrust USA, LLC \$86.50
 - #98469 June 11, 2019 to Morphotrust USA, LLC \$86.50
 - #98480 June 11, 2019 to Morphotrust USA, LLC \$86.50

#98481 June 11, 2019 to Morphotrust USA, LLC \$86.50
 #98520 June 11, 2019 to Morphotrust USA, LLC \$86.50
 #98211 May 9, 2019 to Taylor Harney \$15.00
 #98776 August 8, 2019 to Deasia Johnson \$16.25

WASHINGTON COUNTY CAREER CENTER
 FY 20 CERTIFICATE/APPROPRIATIONS

	Official CERT 7/1/2019	AMEND CERT 11/14/2019	TOTAL AMENDED CERTIFICATE	TEMP Approp 7/1/2019	Approp 11/14/2019	TOTAL FINAL APPROPRIATIONS
General Fund	12,530,230.22		12,530,230.22	6,647,132.00		6,697,502.00
Special Revenue Funds						
007 Staff Service Fund	17,469.78		17,469.78	1,000.00		2,500.00
019-919F - Foundation Fund - Outdoor	55,000.00		55,000.00	55,000.00		55,000.00
019-919J - JobsOhio	259,877.00		259,877.00	259,877.00		259,877.00
451-9019 Ohio K-12 Connectivity Grant	1,800.00		1,800.00	0.00	1,800.00	1,800.00
451-9020 Ohio K-12 Connectivity Grant	0.00	1,800.00	1,800.00	0.00	1,800.00	1,800.00
467-9020 Student Wellness & Success	0.00		94,435.00	0.00		94,435.00
499-916D Adult Diploma	40,357.76		40,357.76	40,000.00		40,000.00
499-919J Regional Job Training Grant	75,767.50		75,767.50	75,767.50		75,767.50
501-9019 ASPIRE Grant	(8,273.49)		0.00	0.00		0.00
501-9020 ASPIRE Grant	53,900.00		53,900.00	53,900.00		53,900.00
524-919A Carl Perkins - Adult (FY19)	(8,220.26)		0.00	0.00		0.00
524-919S Carl Perkins - Secondary (FY19)	3,466.11		13,681.09	13,681.09		13,681.09
524-920A Carl Perkins - Adult (FY20)	111,125.28		111,125.28	111,125.28		111,125.28
524-920S Carl Perkins - Secondary (FY20)	143,528.12		143,528.12	143,528.12		143,528.12
599 ARC - Power IGNAO Grant	73,428.06		73,428.06	73,428.06		73,428.06
599-918R Rural Education Achievement	343.81		343.81	343.81		343.81
599-919R Rural Education Achievement	7,067.00		7,067.00	7,067.00		7,067.00
599-920R Rural Education Achievement	0.00		55,425.00	0.00		55,425.00
Total	828,636.67	1,800.00	1,005,005.40	834,717.86	3,600.00	989,677.86
Capital Projects Funds						
003 Permanent Improvement Fund	408,344.54		408,344.54	200,000.00		300,000.00
Total	408,344.54	0.00	408,344.54	200,000.00	0.00	300,000.00
Enterprise						
006 Lunchroom Fund	341,919.25		341,919.25	211,816.00		211,816.00
009 Uniform Supply Fund	107,914.98		107,914.98	44,465.00		46,430.00
011 Rotary-Customer Service	162,304.01		162,304.01	72,400.00		72,400.00
012 Adult Education Fund	3,728,381.15		3,755,702.15	2,536,202.00		2,546,202.00
Total	4,340,519.39	0.00	4,367,840.39	2,864,883.00	0.00	2,876,848.00
Internal Service						
				0.00		0.00
Fiduciary						
007-9001 Scholarship Fund	6,531.72		6,531.72	6,531.00		6,531.00
007-9002 Mid Ohio Valley Council Scholars	6,301.12		6,301.12	6,301.00		6,301.00
007-9003 Marietta Foundation Fund	2,780.00		2,780.00	2,000.00		2,750.00
022 Pell Grants	400,000.00		400,000.00	400,000.00		400,000.00
022 Unclaimed Funds	583.40		583.40	0.00		0.00
200 Student Activity Fund	98,114.56		98,114.56	62,462.62		71,186.01
Total	514,310.80	0.00	514,310.80	477,294.62	0.00	486,768.01
TOTAL	18,622,041.62	1,800.00	18,825,731.35	11,024,027.48	3,600.00	11,350,795.87

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
 President West declared the resolution adopted.

Resolution #68-19 – Section 125 Premium Only Plan 2020

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following resolution:

Resolved, that the form of Section 125 Cafeteria Plan effective January 01, 2020, is hereby approved and adopted and the Treasurer of the Washington County Career center is authorized and directed to execute the Plan as the “Administrator”.

Resolved, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

Resolved, that the Administrator shall act as soon as possible to notify the employees of the adoption of the Plan in the form of the Summary of Plan Description.

Roll Call: Ms. Adams Hall, Absent; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

Superintendent’s Report and Business

- a. Thanksgiving Dinner – November 27
- b. Board Christmas Appreciation Dinner – December 12 (next meeting)
- c. Honor Roll – 1st 9 Weeks (available at meeting)

Resolution #69-19

Moved by Mr. Lauer seconded by Mr. Booth to adopt the consent agenda items:

- a. Accept the following donations:
 - 1. Richard Leach, 713 Devola Street, Marietta, OH 45750, donated supplies and materials to Building Technology.
 - 2. Wesley Bunner, 717 Franklin Avenue, Belpre, OH 45714, donated medical supplies to our Medical College Prep and Patient Health Care Programs.
- b. Employ the following part-time Adult Technical Training instructors for the year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*Jennifer Shoup	Medical Assistant	\$20.80	November 18, 2019
Jessica Townsend	Medical Assistant	\$21.60	November 18, 2019
Charles (Danny) Wilson	DIT	\$46.00	November 18, 2019
Charles (Danny) Wilson	Ind Maint Mech.	\$32.00	November 18, 2019
Charles (Danny) Wilson	Instrumentation & Electricity	\$32.00	November 18, 2019

*Pending FBI/BCI Background Checks

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

Resolution #70-19 – Resignation of Zach Husk

Moved by Mr. Arnold and seconded by Mr. Lauer to adopt the following resolution:

WHEREAS, **Zachary Husk**, Social Studies Instructor, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Zachary Husk be accepted effective November 15, 2019.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

Resolution #71-19 – Reassignment of Certified Teacher to Social Studies

Moved by Mr. Booth and seconded by Mr. Lauer to adopt the following resolution:

WHEREAS, the resignation of Zachary Husk, Social Studies Instructor, was accepted effective November 15, 2019 (Res #70-19),

WHEREAS, Shari Elflin is currently employed as a certified teaching staff as a Graduation Pathways Specialist.

BE IT RESOLVED, That, upon recommendation of the Superintendent, that **Shari Elflin** be reassigned as the Social Studies Instructor until December 20, 2019.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Booth and seconded by Mr. Lauer to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Ayes; Mr. Booth, Aye;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the meeting adjourned at 6:37 p.m.

President

Treasurer