

## RECORD OF PROCEEDINGS

HELD

September 10, 2020

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on September 10, 2020 at 6:00 p.m. in the DCB High School Commons.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Booth gave the opening prayer.

Introduction of Guests – Mike Elliott, Tony Huffman, and Kaye Spiker

Treasurer's Report and Business

- a. Finance Committee – October 1, 2020 @ 8 a.m.
- b. New Grants
- c. Lunchroom Waiver from USDA

### **Resolution #46-20**

Moved by Mr. Arnold and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of August 13, 2020.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of August 2020.
- c. Amend Revenue and Appropriations (See Below)
- d. Approve Final Appropriations for 2020-2021. (See Below)
- e. Authorize the Treasurer to establish the **Rural Education Achievement Fund** (Fund 599-9021) for the 2020-2021 school year; increase and approve revenue and appropriations in the amount of \$64,091.
- f. Authorize the Treasurer to establish the **CARES Act Institution Fund** (Fund 599-921C) for the 2020-2021 school year; increase and approve revenue and appropriations in the amount of \$73,406.
- g. Authorize the Treasurer to establish the **CARES Act (FIPSE) Part C Fund** (Fund 599-921F) for the 2020-2021 school year; increase and approve revenue and appropriations in the amount of \$353,188.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

WASHINGTON COUNTY CAREER CENTER  
 FY 21 CERTIFICATE/APPROPRIATIONS

	Official CERT 7/1/2020	AMEND CERT 9/10/2020	TOTAL AMENDED CERTIFICATE	TEMP Approp 7/1/2020	Permanent Approp 9/13/2018	TOTAL FINAL APPROPRIATIONS
<b>General Fund</b>	12,932,272.19		<b>12,932,272.19</b>	6,638,138.00	74,000.00	<b>6,712,138.00</b>
<b>Special Revenue Funds</b>						
007-0000 Staff Service Fund	19,408.73		19,408.73	1,500.00		1,500.00
007-9004 Morris Trust Fund	100,000.00		100,000.00	100,000.00		100,000.00
019-919F - Foundation Fund - Outdoor	46,552.23		46,552.23	46,552.23		46,552.23
019-919J - JobsOhio	200,052.50		200,052.50	171,643.02	28,409.48	200,052.50
467-9020 Student Wellness & Success	136,346.00		136,346.00	136,346.00		136,346.00
499-916D Adult Diploma	25,001.56		25,001.56	25,000.00		25,000.00
499-919J Regional Job Training Grant	35,609.32		35,609.32	35,609.32		35,609.32
501-9020 ASPIRE Grant	24,739.40		24,739.40	24,739.40		24,739.40
501-9021 ASPIRE Grant	73,950.00		73,950.00	73,950.00		73,950.00
510-9021 Coronavirus Relief Fund Grant	0.00		37,448.00	0.00		37,448.00
524-920S Carl Perkins - Secondary (FY20)	16,117.23		16,117.23	16,117.23		16,117.23
524-921A Carl Perkins - Adult (FY21)	58,538.06		58,538.06	58,538.06		58,538.06
524-921S Carl Perkins - Secondary (FY21)	159,822.58		159,822.58	159,822.58		159,822.58
599-920C CARES Funding Student	73,406.00		73,406.00	73,406.00		73,406.00
599-920R Rural Education Achievement	5,888.94		5,888.94	5,888.94		5,888.94
599-921C CARES Funding Institution	0.00	73,406.00	73,406.00	0.00	73,406.00	73,406.00
599-921F CARES Funding FIPSE	0.00	353,188.00	353,188.00	0.00	353,188.00	353,188.00
599-921R Rural Education Achievement	0.00	64,091.00	64,091.00	0.00	64,091.00	64,091.00
Total	<b>975,432.55</b>	<b>490,685.00</b>	<b>1,503,565.55</b>	<b>929,112.78</b>	<b>519,094.48</b>	<b>1,485,655.26</b>
<b>Capital Projects Funds</b>						
003 Permanent Improvement Fund	351,831.54		351,831.54	200,000.00		200,000.00
Total	<b>351,831.54</b>	<b>0.00</b>	<b>351,831.54</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>Enterprise</b>						
006 Lunchroom Fund	344,330.86		344,330.86	218,579.00		218,579.00
009 Uniform Supply Fund	119,560.04		119,560.04	53,532.00		53,532.00
011 Rotary-Customer Service	168,680.64		168,680.64	68,850.00		68,850.00
012 Adult Education Fund	4,064,141.84		4,064,141.84	2,840,379.00		2,840,379.00
Total	<b>4,696,713.38</b>	<b>0.00</b>	<b>4,696,713.38</b>	<b>3,181,340.00</b>	<b>0.00</b>	<b>3,181,340.00</b>
<b>Internal Service</b>						
			<b>0.00</b>			<b>0.00</b>
<b>Fiduciary</b>						
007-9001 Scholarship Fund	5,031.72		5,031.72	1,500.00		1,500.00
007-9002 Mid Ohio Valley Council Scholarship	0.00		0.00	0.00		0.00
007-9003 Marietta Foundation Fund	2,805.00		2,805.00	2,800.00		2,800.00
022-0000 Pell Grants	400,000.00		400,000.00	400,000.00		400,000.00
022-9001 Unclaimed Funds	1,161.80		1,161.80	0.00		0.00
200 Student Activity Fund	105,081.21		105,081.21	68,413.21	5,536.00	73,949.21
Total	<b>514,079.73</b>	<b>0.00</b>	<b>514,079.73</b>	<b>472,713.21</b>	<b>5,536.00</b>	<b>478,249.21</b>
<b>TOTAL</b>	<b>19,470,329.39</b>	<b>490,685.00</b>	<b>19,998,462.39</b>	<b>11,421,303.99</b>	<b>598,630.48</b>	<b>12,057,382.47</b>

**WASHINGTON COUNTY CAREER CENTER  
 FY21 PERMANENT APPROPRIATIONS**

Fund	Temporary Appropriation
<b>001 General Fund</b>	<b>\$ 6,619,972.00</b>
001-9992 Cap. & Maint. Set aside	92,166.00
<b>TOTAL</b>	<b>6,712,138.00</b>
<b>Special Revenue Funds</b>	
007-0000 Staff Service Fund	1,500.00
007-9004 Morris Trust Fund	100,000.00
019-919F Foundtions - Outdoor Training	46,552.23
019-919J JobsOHio	200,052.50
467-9020 Student Wellness & Success	136,346.00
499-916D Ohio Adult Diploma Grant	25,000.00
499-919J Regional Job Training Grant	35,609.32
501-9020 ASPIRE Grant (FY20)	24,739.40
501-9021 ASPIRE Grant (FY21)	73,950.00
510-9021 Coronavirous Relief Fund (FY21)	37,448.00
524-920S Secondary Carl Perkins (FY20)	16,117.23
524-921S Secondary Carl Perkins (FY21)	159,822.58
524-921A Adult Perkins (FY21)	58,538.06
599-920C CARES Student Fund	73,406.00
599-920C CARES Institution Fund	73,406.00
599-920C CARES (FIPSE) Fund	353,188.00
599-920R Rural Education Program (FY20)	5,888.94
599-921R Rural Education Program (FY21)	64,091.00
<b>TOTAL</b>	<b>1,485,655.26</b>
<b>Capital Projects Funds</b>	
003 Permanent Improvement	200,000.00
<b>TOTAL</b>	<b>200,000.00</b>
<b>Enterprise</b>	
006 Lunchroom	218,579.00
009 Uniform Supply	53,532.00
011 Rotary - Customer Service	68,850.00
012 Adult Education	2,840,379.00
<b>TOTAL</b>	<b>3,181,340.00</b>
<b>Fiduciary</b>	
007-9001 Scholarship Fund	1,500.00
007-9002 Scholarship Fund/MOVMC	-
007-9003 Marietta Community Foundation	2,800.00
022-0000 Pell Grants	400,000.00
022-9001 Unclaimed Funds	-
200 Student Activity Fund (Memo Only)	73,949.21
<b>TOTAL</b>	<b>478,249.21</b>
<b>GRAND TOTAL</b>	<b>\$ 12,057,382.47</b>

Board Resolution  
 46-20  
 9/10/2020

Superintendent’s Report and Business

- a. Energy Bus Assembly September 3 and 4 for Students and Staff
- b. First Days of School
- c. Student Leadership Initiatives
- d. Southeast OSBA Recognition - September 24 at 7:00 via Zoom

**Resolution #47-20**

Moved by Mr. Booth and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Accept the following donation:
  - 1. David Stacy, 696 Tresch Road, Fleming, OH 45729, donated a 2000 Nissan Sentra to the Auto Mechanics Program. David Stacy is the son of past board member Lonnie Stacy.
- b. Employ Adult Technical Training instructors for the year ending June 30, 2021:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*Gene Bartlett	CDL	\$30.00	September 28, 2020
**Charles “Brad” Griffin	Industrial Maintenance Mechanic	\$26.00	September 15, 2020
**Charles “Brad” Griffin	Instrumentation & Electricity	\$26.00	September 15, 2020
*Ashley Hardesty	Aspire	\$21.60	September 28, 2020
*Ashley Hardesty	STNA	\$21.60	September 28, 2020
*Ashley Hardesty	Medical Billing Specialist	\$21.60	September 28, 2020
*Lindsey Lizer	Surgical Technologist	\$22.40	September 28, 2020
**Teresa Ott	Aspire	\$20.80	September 11, 2020
*John Tansey	Chemical Operator	\$31.00	September 28, 2020
*John Tansey	Chemical Technician	\$31.00	September 28, 2020
*John Tansey	DIT	\$45.00	September 28, 2020
Kenna Wagner	Medical Assistant	\$22.40	September 11, 2020
Kenna Wagner	Medical Billing Specialist	\$22.40	September 11, 2020
*Brian Wise	CDL	\$28.00	September 28, 2020

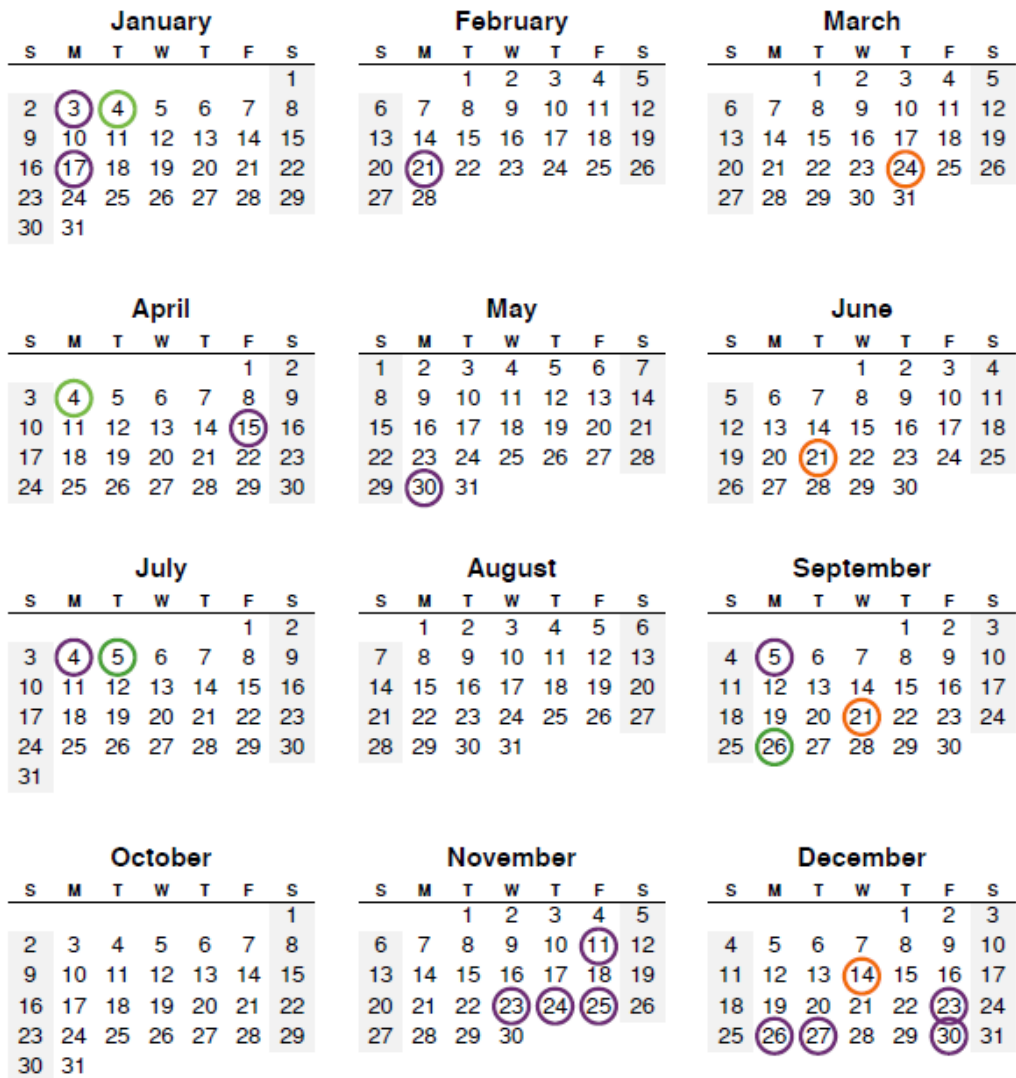
(\*)-Amended from the original contract amount approved per Board Resolution #35-20.

(\*\*)-Pending BCI & FBI background checks.

- c. Employ the following substitute teachers at a rate of \$125/per day for 2020-2021 school year: Emily Ketelsen & Ann Stewart.
- d. Employ Lloyd D. Dennis, M.D. as consulting physician for the 2020-2021 school year. He is to be paid the sum of \$1.00 for his services.
- e. Approve WCCC Adult Technical Training 2022 Student Calendar. (Noted Below)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
 Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
 Mrs. West, Aye. President West declared the resolution adopted.

## WCCC Adult Technical Training Calendar for Year 2022 (United States)



<p><b>Jan 3</b> • New Years Day observed  <b>Jan 4</b> • Winter Qtr Start  <b>Jan 17</b> • Martin Luther King Day Observed  <b>Feb 21</b> • President's Day Observed  <b>Mar 24</b> • Winter Quarter Ends  <b>Apr 4</b> • Spring Quarter Starts  <b>Apr 15</b> • Good Friday Observed  <b>May 30</b> • Memorial Day Observed</p>	<p><b>Jun 21</b> • Spring Quarter Ends  <b>Jul 4</b> • Fourth of July Observed  <b>Jul 5</b> • Summer Quarter Starts  <b>Sep 5</b> • Labor Day Observed  <b>Sep 21</b> • Summer Quarter Ends  <b>Sep 28</b> • Fall Quarter Starts  <b>Nov 11</b> • Veteran's Day Observed  <b>Nov 23</b> • Students Thankgiving Holiday</p>	<p><b>Nov 24</b> • Thankgiving Day Observed  <b>Nov 25</b> • Thankgiving Day Observed  <b>Dec 14</b> • Fall Quarter Ends  <b>Dec 23</b> • Possible Christmas holiday  <b>Dec 26</b> • Christmas Day Observed  <b>Dec 27</b> • Possible Christmas holiday  <b>Dec 30</b> • New Years Eve Observed</p>
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**Resolution #48-20 – Approve Casual Employee Miscellaneous Pay Scale**

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

BE IT RESOLVED, that the casual employee miscellaneous pay scale be amended to include the following effective August 18, 2020.

<b><u>Title</u></b>	<b><u>Per Hour Rate</u></b>
Classroom Monitor	(\$15-\$30/hr.)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the resolution adopted.

Ms. Adams Hall indicated she attended the Business Advisory Meeting today (9/10/2020)

ADJOURNMENT

Moved by Mr. Booth and seconded by Mr. Lyons to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;  
Mr. Lauer, Aye; Mr. Lang, Aye; Mr. Lyons, Aye;  
Mrs. West, Aye. President West declared the meeting adjourned at  
6:26 p.m.

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President

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Treasurer