

RECORD OF PROCEEDINGS

HELD

August 8, 2019

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on August 8, 2019 at 6:00 p.m. in the Foor Technology Center.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye.

The Pledge of Allegiance was recited and Mr. Lang gave the opening prayer.

Introduction of Guests – Tony Huffman, Kaye Spiker, Mike Elliott, Lenora Lada, Terry Rode, Rachel Lada, Tiffani Meadows, Amanda Cozzens, Vickie Post, Liz Pickrell, Keri Gibbs, Nancy Gutberlet, Johanna Palmer Doak, Ralph Cline, Paula Bigley, Neil Huck

Public Participation – Kari Gibbs, Nancy Gutberlet, Amanda Cozzens, Tiffani Meadows, Vicki Post, and Johanna Palmer Doak all spoke regarding the success of the Adult Tech Medical Programs over the last several years and the suggestions/concerns on how to make it better.

RECESS INTO EXECUTIVE SESSION

Moved by Mr. Hineman and seconded by Mr. Arnold to recess into Executive Session to consider matters required to be kept confidential by federal law or regulations or state statues at 6:24pm.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye.

ADJOURN EXECUTIVE SESSION

Mrs. West declared the meeting open in regular session at 7:13 pm.

Treasurer's Report and Business

- a. Lunchroom Report for FY2019
- b. FY2019 Ending Numbers
- c. Greenhouse Project
- d. Carpentry House for Sale

Resolution #53-19

Moved by Mr. Hineman and seconded by Mr. Lauer to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of June 25, 2019.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of June and July 2019.
- c. Approve change money for 2019-2020 for the following:
 - Lunchroom Fund-\$200
 - Adult Tech-\$100
- d. Approve transfer of \$81,500 to Capital Acquisition and Maintenance Reserve (Set aside) fund per the requirement of H.B. 4122 and H.B. 345 for the 2019-2020 school year.
- e. Authorize the Treasurer to establish the **Rural Education Achievement Grant** (Fund 599-920R) for the 2019-2020 school year; increase and approve revenue and appropriations in the amount of \$55,425.00
- f. Increase estimated revenue \$6,273.49 for the FY19 ASPIRE Grant.
- g. Increase estimated revenue \$8,220.26 for the FY19 Perkins -Adult Grant.
- h. Increase estimated revenue \$10,214.98 for the FY19 Perkins Secondary Grant.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

**WASHINGTON COUNTY CAREER CENTER
FY 20 CERTIFICATE/APPROPRIATIONS**

	Official CERT 7/1/2019	AMEND CERT 8/8/2019 #	TOTAL AMENDED CERTIFICATE	TEMP Approp 7/1/2019	Approp 8/8/2019 #	TOTAL FINAL APPROPRIATIONS
General Fund	12,530,230.22		12,530,230.22	6,647,132.00		6,647,132.00
Special Revenue Funds						
007 Staff Service Fund	17,469.78		17,469.78	1,000.00		1,000.00
019-919F - Foundation Fund - Outdoor	55,000.00		55,000.00	55,000.00		55,000.00
019-919J - JobsOhio	259,877.00		259,877.00	259,877.00		259,877.00
451-9019 Ohio K-12 Connectivity Grant	1,800.00		1,800.00	0.00		0.00
499-916D Adult Diploma	40,357.76		40,357.76	40,000.00		40,000.00
499-919J Regional Job Training Grant	75,767.50		75,767.50	75,767.50		75,767.50
501-9019 ASPIRE Grant	(6,273.49)	6,273.49	0.00	0.00		0.00
501-9020 ASPIRE Grant	53,900.00		53,900.00	53,900.00		53,900.00
524-919A Carl Perkins - Adult (FY19)	(8,220.26)	8,220.26	0.00	0.00		0.00
524-919S Carl Perkins - Secondary (FY19)	3,466.11	10,214.98	13,681.09	13,681.09		13,681.09
524-920A Carl Perkins - Adult (FY20)	111,125.28		111,125.28	111,125.28		111,125.28
524-920S Carl Perkins - Secondary (FY20)	143,528.12		143,528.12	143,528.12		143,528.12
599 ARC - Power IGNAO Grant	73,428.06		73,428.06	73,428.06		73,428.06
599-918R Rural Education Achievement	343.81		343.81	343.81		343.81
599-919R Rural Education Achievement	7,067.00		7,067.00	7,067.00		7,067.00
599-920R Rural Education Achievement	0.00	55,425.00	55,425.00	7,067.00	55,425.00	62,492.00
Total	828,636.67	80,133.73	908,770.40	841,784.86	55,425.00	897,209.86
Capital Projects Funds						
003 Permanent Improvement Fund	408,344.54		408,344.54	200,000.00		200,000.00
Total	408,344.54	0.00	408,344.54	200,000.00	0.00	200,000.00
Enterprise						
006 Lunchroom Fund	341,919.25		341,919.25	211,816.00		211,816.00
009 Uniform Supply Fund	107,914.98		107,914.98	44,465.00		44,465.00
011 Rotary-Customer Service	162,304.01		162,304.01	72,400.00		72,400.00
012 Adult Education Fund	3,728,381.15		3,728,381.15	2,536,202.00		2,536,202.00
Total	4,340,519.39	0.00	4,340,519.39	2,864,883.00	0.00	2,864,883.00
Internal Service						
				0.00		0.00
Fiduciary						
007-9001 Scholarship Fund	6,531.72		6,531.72	6,531.00		6,531.00
007-9002 Mid Ohio Valley Council Scholars	6,301.12		6,301.12	6,301.00		6,301.00
007-9003 Marietta Foundation Fund	2,780.00		2,780.00	2,000.00		2,000.00
022 Pell Grants	400,000.00		400,000.00	400,000.00		400,000.00
022 Unclaimed Funds	583.40		583.40	0.00		0.00
200 Student Activity Fund	98,114.56		98,114.56	62,462.62		62,462.62
Total	514,310.80	0.00	514,310.80	477,294.62	0.00	477,294.62
TOTAL	18,622,041.62	80,133.73	18,702,175.35	11,031,094.48	55,425.00	11,086,519.48

Superintendent's Report and Business

- a. Student Enrollment
- b. Student Handbook
- c. Teacher Handbook
- d. Summer Projects-Update
- e. Teacher In-Service-August 19 & 20, 2019 (Energy Bus)
- f. Southeast Region Fall Conference – Thursday, September 26, 2019 @ Logan
- g. Discipline Events over the 18-19 school year – 1 harassment/0 bullying – ORC 3313.666

Resolution #54-19

Moved by Mr. Booth and seconded by Mr. Arnold to adopt the consent agenda items:

- a. Recommend the following student Activity Programs and sponsors for 2019-2020:

Auto Collision	Paul Westbrook
Auto Service Technology	Dave Everson
Building Technology	Ken Gebhart
*Business Professionals of America	Lynette Snyder
Cosmetology	Phyllis Boyd
Cultural/Benevolent	Kaye Spiker
Diesel Truck Mechanics	Shayne Garner
Digital Marketing	Lynette Snyder
Electricity	Jeff Canterbury
*FFA Chapter	Jason Lipot
Graphic Design & Video Production	Chris Palmer
Heavy Equipment	Daniel Dailey
Landscape Const./Turf Mgt.	Jason Lipot
Masonry	Casey Strahler
Medical College Prep	Robin Wright
*National Voc. Tech. Honor Society	Evan Schaad
*Ohio Skills USA	Ken Gebhart
Patient Health Care	Kimberly Miller
Sports Medicine & Exercise Science	Lauren Copen
*Student Council	Stacy Bradford
Welding	Keelan McLeish

*Per 11.05 of WCCCTA, payment made to each advisor.

- b. Appoint OSBA official delegate **Ms. Adams Hall** and **Mrs. West** as alternate for the OSBA Capital Conference to be held on November 10-12, 2019.
- c. Employ the following substitute teachers for 2019-2020: David Cech, Joseph Schwendeman, Jack Sigman and Shelley Yoho at a rate of \$100.00/day.
- d. Employ Adult Technical Training non-instructor for year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/ Hr.</u>	<u>Effective</u>
Sally Beckwith	ADP Support (Proctor)	\$18.66	July 15, 2019
Sally Beckwith	Aspire Support (Proctor)	\$18.66	July 15, 2019
Kris Brockmeier	Assessment Center Support (Proctor)	\$18.66	July 15, 2019
Lindsey Lizer	Surgical Technologist Support	\$23.00	August 12, 2019
Brandon Nash	Interim Part-Time IT Coordinator	\$25.30	August 12, 2019
Cynthia Schwendeman	Counselor	\$30.00	July 1, 2019

- e. Employ the following part-time Adult Technical Training instructor for the year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
*Olivia Burwell	Chemical Operator	\$28.00	August 19, 2019
*Olivia Burwell	Chemical Technician	\$28.00	August 19, 2019
Jack DuVall	Industrial Maintenance Mechanic	\$29.00	September 23, 2019
*Fred Engelhardt	Instrumentation & Electricity	\$29.00	August 19, 2019
*Fred Engelhardt	Chemical Operator	\$29.00	August 19, 2019
*Fred Engelhardt	Chemical Technician	\$29.00	August 19, 2019
*Fred Engelhardt	COST Instructor	\$28.00	August 12, 2019
*Fred Engelhardt	DIT	\$43.00	August 19, 2019
Sherm Koons	Aspire	\$24.80	August 12, 2019
Sherm Koons	Adult Diploma Program	\$24.80	August 12, 2019
*James Rarey	Chemical Technician	\$29.00	August 19, 2019
*James Rarey	Instrumentation & Electricity	\$29.00	August 19, 2019
Kathy Wolfe-Crouser	Adult Diploma Program	\$24.00	July 1, 2019

*Pending BCI/FBI background checks with no record.

- f. Approve the following supplemental contracts for 2019-2020:

Phyllis Boyd	Cosmetology	12 Total Days (5 New Hire + 7 other)
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- g. Approve agreement with local health care facilities for secondary students for 2019-2020 school year.
- h. Approve 2019-2020 Student Handbook for Washington County Career Center.
- i. Approve 2019-2020 Teacher Handbook for Washington County Career Center.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
 Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
 Mrs. West, Aye. President West declared the resolution adopted.

Resolution #55-19 – Approve Board Policy

Moved by Mr. Hineman and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, The Board approves the following policy changes (new, revised) as set forth below:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Change</u>
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students	Revised

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #56-19 Approve amended casual employee miscellaneous pay scale.

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

BE IT RESOLVED, that the casual employee miscellaneous pay scale be amended to Include the following effective August 8, 2019.

<u>Title</u>	<u>Per Hour Rate</u>
IT Support (Non-CCMEP)	A*- \$10.00

A* - The rate per hour will be the minimum wage of the State of Ohio at the time contract is signed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the resolution adopted.

Resolution #57-19 – Resignation of Lenora Lada

Moved by Mr. Hineman and seconded by Mr. Booth to approve the following resolution:

WHEREAS, Lenora Lada, Medical Programs Coordinator, has submitted a letter of resignation; therefore,

BE IT RESOLVED, That the resignation of Lenora Lada be accepted effective August 9, 2019.

ADJOURNMENT

Moved by Mr. Hineman and seconded by Mr. Arnold to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Aye;
Mr. Hineman, Aye; Mr. Lauer, Aye; Mr. Lang, Aye;
Mrs. West, Aye. President West declared the meeting adjourned at
7:46 p.m.

President

Treasurer